

RAINBOW DISTRICT SCHOOL BOARD

| | | |
|---------------------------------------|-----------------------|---------------|
| POLICY & PROCEDURES MANUAL | | P.5.03 |
| LAST UPDATE printed: November 8, 1999 | BOARD MOTION: 99-R182 | STAFF |

POLICY STATEMENT

P.5.03 **ATTENDANCE**

THE EFFECTIVE OPERATION OF THE BOARD DEPENDS ON A PRODUCTIVE EFFORT FROM ALL EMPLOYEES. THE COMMITMENT OF EACH EMPLOYEE TO THIS EFFORT IS DEMONSTRATED IN LARGE PART BY HIS OR HER ATTENDANCE. UNSCHEDULED ABSENCES FROM WORK INHIBIT PROGRESS AND THE ABILITY TO SUCCESSFULLY MEET DAY-TO-DAY OBLIGATIONS.

THE BOARD EXPECTS HIGH LEVELS OF PERFORMANCE FROM ALL OF ITS EMPLOYEES. AS A RESULT, IT IS COMMITTED TO PROMOTE AND MAINTAIN HIGH STANDARDS OF ATTENDANCE IN ORDER TO PERMIT THE REALIZATION OF ITS OBJECTIVES.

OPERATIONAL PROCEDURES

OP.5.03 **ATTENDANCE**

Refer to the "Managing Attendance" document in the ADMINISTRATOR'S HANDBOOK.