

RAINBOW DISTRICT SCHOOL BOARD

POLICY & PROCEDURES MANUAL		P.8.01
LAST UPDATE: March 23, 1998 Oct. 16, 2000	Board Motion: 98-R041/R042 00-R220	MISCELLANEOUS

POLICY STATEMENT

P.8.01 DISTRIBUTION OF BOARD AGENDAS AND MINUTES

THE BOARD BELIEVES THAT IT IS IN THE BEST INTEREST OF PUBLIC SCHOOL RATEPAYERS, MEDIA AND STAFF TO EFFICIENTLY NOTIFY THE ABOVE RE: AGENDA ITEMS (OPEN MEETINGS) FOR EACH BOARD MEETING AND TO COMMUNICATE THE RESULTS OF THESE MEETINGS THROUGH THE DISTRIBUTION OF THE MINUTES OF THESE OPEN MEETINGS.

OPERATIONAL PROCEDURES

OP.8.01 DISTRIBUTION OF BOARD AGENDAS AND MINUTES

The appropriate Secretary will distribute agendas and minutes as follows:

C **Trustees, Administrative Council (Director, Superintendents), Managers, Executive Assistant to the Director, Public Relations Officer**

A complete package including in-camera and open meeting agendas including all back up material.

C **Media, Federations/Unions, Ministry of Education**

Open meeting agenda and approved minutes will be posted on the Board's website.

C **Schools/Other Board Office Staff**

Open meeting agenda and approved minutes will be posted on the Board's website.

Hard copies of the agendas, minutes and backup information will be available at the Board Office.