

RAINBOW DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
to be held in boardroom
on Tuesday, December 16, 2014 at 5:15 p.m.

AGENDA AND RECOMMENDED MOTIONS

- A. APPROVAL OF AGENDA** *Chair
- Motion:
That the agenda for the Regular Board meeting of December 16, 2014 be approved.
- B. PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** *Chair
- C. PRESENTATIONS NIL** *Chair
- D. REPORT FROM THE IN-CAMERA COMMITTEE OF THE WHOLE MEETING OF THE BOARD** *Director
- E. OLD BUSINESS**
1. **Previous Minutes** *Chair
- a) Motion:
That the minutes of the Regular Board Meeting held on November 25, 2014 be approved.
- b) Motion:
That the minutes of the Inaugural/Organizational Board Meeting held on December 1, 2014 be approved.
2. **Tenders/Requests for Proposals** * SBO
- Motion:
That the Board award the contract for Cleaning Services to: _____.
3. **Reports and Recommendations from Board Committees** *Chair
- a) **Audit Committee**
- i) **Audit Committee Annual Report** *Chair AC
- ii) **2013/14 Financial Statements** *SBO
- Motion:
That the 2013/14 Financial Statements be approved.

- b) **Governance By-laws** *Chair

Motion:

That the amendments to the Governance By-Laws be approved.

F. NEW BUSINESS

1. Director's Annual Report *Director

2. **Requests for Leave of Absence** *Chair

Motion:

That _____ be granted a leave of absence from the December 16, 2014 Board meeting.

3. **OPSBA Public Education Symposium 2015** *Chair

That the Board approve the attendance of the following trustees at the OPSBA Public Education Symposium 2015 in Toronto January 29 – 31, 2015:

4. **Director's Remarks** *Director

5. **Trustees' Remarks/Questions** *Chair

Reminder: Trustees who require detailed information on specific questions are encouraged to contact the Director prior to the meeting.

6. **Chairperson's Remarks** *Chair

7. **Other Items** *Chair

OPSBA Delegate
Student Trustee

G. INFORMATION AND PROPOSALS *Chair

1. **Reports from Officials and Staff**

First Nation Advisory Committee May 15, 2014 (official)

First Nation Advisory Committee October, 23, 2014 (official)

2. **Non-Staff Communications**

H. FUTURE MEETINGS *Chair

Parent Involvement Committee January 6, 2015 7:00 pm Boardroom

Special Education Advisory Committee Jan 7, 2015 12:00 pm Education Centre

Student Senate January 12, 2015 5:00 pm Boardroom

Strategic Planning Committee January 13, 2015 5:00 pm Boardroom

Environmental Education Committee January 14, 2015 3:30 pm Boardroom

Board January 27, 2015 5:00 pm Boardroom

I. ADJOURNMENT *Chair

Motion:

That we do now adjourn at _____ p.m.



GOVERNANCE BY-LAWS

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NOTE:

The provisions of the *Education Act* take precedence over any By-Laws formulated by motion of Rainbow District School Board.

1. Governance By-Law 1: General

- 1.1. All words in these By-Laws in the singular and masculine shall, when the context requires, include the plural and the feminine.
- 1.2. In all cases not provided for by these By-Laws the rules and practice of Bourinot's Rules of Order shall govern as far as applicable.
- 1.3. The Officers of the Board shall be the Chairperson, the Vice-Chairperson, the Director of Education and the Chief Financial Officer. **Superintendent of Business.**
- 1.4. For the purpose of these By-Laws:
 - 1.4.1. "Board" means Rainbow District School Board.
 - 1.4.2. "Annual Organizational Meeting" means the first meeting of the new Board in an election year or the regular December meeting of the Board in a non-election year.
 - 1.4.3. "Director" means the Director of Education of Rainbow District School Board.
 - 1.4.4. "Secretary" means the Director of Education.
 - 1.4.5. "Committees" means all Committees of the Board.

2. Governance By-Law 2: Role of Trustee

2.1. Role of Board of Trustees

The Board of Trustees shall exercise their power to govern only as trustees of the corporate body, not as individuals.

2.1.1. The Board of Trustees shall:

- promote student achievement and well-being;
- ensure effective stewardship of the Board's resources;
- develop a multi-year plan (3 to 5 years) aimed at achieving the goals referred to above and communicate the results of this effort with its supporters and employees;
- annually review the multi-year plan with the Board's Director of Education or designate;
- deliver effective and appropriate education programs to its students;
- develop and maintain policies and organizational structures to support student achievement and well-being;
- monitor and evaluate the effectiveness of policies developed by the Board;
- monitor and evaluate the performance of the Board's Director of Education or designate.

2.2. Role of Individual Trustee

Individual members of the Board shall be referred to as trustee.

2.2.1. Individual trustees shall:

- carry out his/her responsibilities in a manner that assists the Board in fulfilling its duties under the Education Act;
- focus on student achievement and well-being;
- entrust the day to day management of the Board to its staff through the Director of Education;
- uphold the implementation of any Board resolution after it is passed by the Board;
- attend and participate in Board meetings including committee meetings of which he/she is a member;
- consult with stakeholders on the multi-year plan;
- bring concerns of stakeholders to the attention of the Board;
- comply with the Board's Code of Conduct;
- promote and support Board initiatives with community stakeholders.

3. Governance By-Law 3: Organizational Meeting

- 3.1. The annual organizational meeting of the Board in a municipal election year will be held on the first Monday in December.
 - 3.1.1. In a non-election year, the Organizational and Regular meetings of the Board will be combined at the December meeting.
- 3.2. At such meetings at the appointed time, the Secretary shall call the meeting to order.
- 3.3. At the annual organizational meeting of the Board in a municipal election year, the Secretary will call the meeting to order and read the election returns as certified by the Clerks of the Municipalities. These Clerks act as Returning Officers for the election of Trustees of Rainbow District School Board.
 - 3.3.1. The Secretary shall certify that the members have met all procedural requirements and are eligible to take office.
- 3.4. The First Nations' representative shall be appointed as a member of the Board by recorded motion.
- 3.5. Prior to taking office, members will make a declaration as referred to in the *Education Act* and take an Oath of Allegiance as referred to in the *Education Act*.
- 3.6. With the Secretary presiding, or in his/her absence, a temporary Chairperson chosen by open vote of the Board, the Board shall proceed to elect a Chairperson by secret ballot for the ensuing year.
 - 3.6.1. The Secretary or temporary Chairperson shall name the scrutineers.
 - 3.6.2. The Secretary or temporary Chairperson shall call for nominations and seconders for the position of Chairperson.
 - 3.6.3. Of those nominated and agreeing to allow their names to stand for election, the member receiving a clear majority of the votes cast by all members present shall be declared elected. The count shall not be declared. If no member receives a clear majority of the votes cast on the first ballot, the scrutineers will announce the result. The name receiving the fewest votes will be dropped and balloting will continue until a majority of votes are in favour of one person. If the final two candidates receive an equal number of votes, the drawing of lots will fill the position.

- 3.6.4. The person declared Chairperson shall take the Chair at once and preside over the meeting.
- 3.7. The Board shall elect a Vice-Chairperson and the procedure will be as for the election of the Chairperson.
- 3.8. Membership on the various Board Standing Committees shall be determined immediately following the election of the Chairperson and Vice-Chairperson. If required, members shall be chosen by secret ballot.
- 3.8.1. Board Standing Committees shall consist of the Accessibility Planning Committee, Audit Committee, ~~Discipline Committee~~, Environmental Committee, Equity and Inclusive Education Committee, First Nations Advisory Committee, ~~Negotiating Committee~~, **Labour Relations Committee**, Parental Involvement Committee, ~~Policy and Finance Committee~~, School Year Structure Committee, Special Education Advisory Committee, **Strategic Planning Committee**, Student Senate, Supervised Alternative Learning Committee.
- 3.8.2. Board Standing Committees shall be defined as per Appendix A.
- 3.9. The Board shall elect its representative(s) to the Ontario Public School Boards' Association (OPSBA).
- 3.10. The Chairperson shall direct the scrutineers to destroy any and all ballots used during the elections by recorded motion.

4. Governance By-Law 4: Regular and Special Meetings of the Board

- 4.1. There will be one Regular meeting of the Board per month during the school year and one Regular meeting of the Board in August.
- 4.2. The Chairperson and the Director will be responsible for developing an annual schedule of Board meeting dates for the following school year. Meeting dates shall be presented to the Board at or before the June meeting each year.
- 4.3. The Secretary will ensure that notice of all meetings of the Board will be sent to each member by courier, by mail, or by electronic means at least seventy-two (72) hours before the time of the meeting.
 - 4.3.1. Until a member of the Board shall notify the Secretary in writing of his/her official address, all notices or communications delivered or mailed to the member at his/her address, as set out in his/her nomination paper, shall be deemed to have been received by the member.
- 4.4. Whenever possible, copies of reports to be presented at any meeting of the Board shall be included with the notice of such meeting.
- 4.5. Copies of reports to be presented at any meeting of the Board, which are sent subsequent to the sending of the notice of such meeting, may be deferred until a future meeting of the Board by resolved motion.
- 4.6. At all meetings of the Board, a QUORUM consisting of a majority of all the elected members shall be necessary in order for any business to be legally transacted.
 - 4.6.1. Should there be no quorum present within thirty (30) minutes after the time appointed for the meeting, the Secretary shall record the names of those members present and the Board shall forthwith stand adjourned until the next regular or special meeting.
 - 4.6.2. Should a quorum no longer exist during a meeting of the Board, no business can be legally transacted. It shall then be the responsibility of the presiding Chairperson and the Secretary to note the lack of a quorum and have the fact recorded in the minutes.

- 4.6.3. Where any member declares a conflict of interest pursuant to the *Municipal Conflict of Interest Act*, the presence of the majority of those entitled to vote shall then constitute a quorum.
- 4.7. Any meeting of the Board shall not remain in session later than 11:00 P.M. unless so determined by a vote of two-thirds of the members present.
- 4.8. Meetings of the Board shall be open to the public, and no person shall be excluded from a meeting that is open to the public except for improper conduct.
- 4.9. A meeting of a committee of the Board, including a Committee of the Whole Board may be closed to the public when the subject matter under consideration involves:
- a) the security of the Board's property;
 - b) the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil or his/her parent or guardian;
 - c) the acquisition or disposal of a school site;
 - d) decisions in respect of negotiations with employees of the Board; or
 - e) litigation affecting the Board.
- 4.10. SPECIAL MEETINGS of the Board may be held at the call of the Chairperson, or on the written request of five members of the Board, made to the Chairperson, or in his/her absence, the Vice-Chairperson, or, in his/her absence, the Secretary or in his/her absence the Treasurer.
- 4.10.1. The notice of SPECIAL MEETINGS shall be sent at least 48 hours before the time of the meeting.
- 4.10.2. The agenda of every SPECIAL MEETING of the Board shall state all business to be transacted or considered. No other business shall be considered unless all the members of the Board are present and agree unanimously by recorded motion.

- 4.10.3. The requirement for 48 hours' notice may be dispensed with if the Special Board meeting is scheduled at a Board meeting and within a period of time less than 48 hours, subject to approval of two-thirds of the trustees present.
- 4.11. Attendance of members at Board meetings shall be recorded.
- 4.12. To meet the provisions of *The Education Act* when applying for leave of absence, members shall make such request directly to the Board convened in regular session and such approval must be by recorded motion.
- 4.13. Only the media or persons that have the express consent of the Director may film/videotape the proceedings of the Board and/or committee meetings.

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5. **Governance By-Law 5: Delegations to the Board**

NOTE: new, was previously part of bylaw 4

- 5.1. Any persons or delegations wishing to appear before or present a brief to the Board or a Committee shall apply in writing to the Secretary of the Board at least sixteen (16) calendar days prior to the meeting at which the presentation is to be made.
 - 5.1.1. The application shall state:
 - a) the matter on which the submission is to be made;
 - b) the name of the individual(s)(maximum 2) or the organization or interested parties to be represented;
 - c) the authority of the spokesperson.
 - 5.1.2. A copy of the brief must be provided to the Secretary of the Board no later than 1:00 pm at least twelve (12) calendar days prior to the meeting. This rule may be suspended by a vote of two-thirds of the members present at the meeting at which the person or delegation wishes to be heard.
 - 5.1.3. An individual/delegation may only speak twice per topic regardless of the number of delegations they represent.
 - 5.1.4. Any person or delegation may be denied the right to appear before the Board by a two-thirds vote of the members of the Board present at a duly constituted meeting.
 - 5.1.5. The presenter(s) shall be reminded by the Chairperson that the written brief has been included as back up material in the agenda for the meeting and therefore, members will have had the opportunity to read the brief. The presenter(s) of the brief may speak for approximately 10 minutes in order to summarize the pertinent points in the brief and to outline the solution/action which is requested. Presenter(s) should then be prepared to receive questions from the members of the Board. Members of the Board should not present opinions at this time.
 - 5.1.6. At no time will trustees or staff engage in discussion with the spokesperson or any member of the delegation except to clarify, through the chairperson, a point made in the presentation.
 - 5.1.7. The Board's response, when requested, will be made through the Secretary in writing at a later date, after the trustees have had the opportunity to discuss the matter and arrive at a decision.

6. Governance By-Law 6: Duties of Chairperson And Vice Chairperson

- 6.1. The Chairperson of the Board is the official spokesperson for the Board, on matters which reflect the will of the Board through resolution.
- 6.2. The Chairperson of the Board, or in his/her absence, the Vice-Chairperson, shall preside at all meetings of the Board. He/she will call the meeting to order at the hour appointed and shall preserve order and decorum and decide upon all questions of order. He/she shall cause the Recording Secretary to record the names of all members present and absent.
- 6.3. In the event of the position of Chairperson or Vice-Chairperson becoming permanently vacant, a new Chairperson or Vice-Chairperson shall be elected in the same manner as before provided. (See By-Law 3)
- 6.4. In case of the absence of both the Chairperson and Vice-Chairperson for ten minutes after the hour of the commencement of any meeting, as soon as a quorum shall be present, the Board under the direction of the Secretary, shall choose a temporary Chairperson.
- 6.5. The temporary Chairperson shall preside only until the Chairperson or Vice-Chairperson arrives and the immediate business at hand is completed.
- 6.6. The Chairperson shall declare the result of each vote.
- 6.7. The Chairperson shall be an ex-officio member of all Board committees with the exception of the audit committee. He/she has the same voting rights as other committee members, is not counted in calculating the number necessary for a quorum, but does count at a committee meeting to provide that quorum.
- 6.8. The Chairperson shall not take part in any discussion regarding a motion unless he/she first leaves the Chair and appoints someone to take his/her place until the motion is decided.
- 6.9. The Chairperson shall vote with other members of the Board.
- 6.10. The Chairperson shall sign all minutes approved by the Board.
- 6.11. The Chairperson shall decide when a question is to be put to a vote.

7. Governance By-Law 7: Agenda

- 7.1. The Officers of the Board shall be responsible for reviewing an agenda for each meeting of the Board.
- 7.2. Items which have been referred by the Board to a committee, may only be placed on the Board agenda after consultation with the committee.
- 7.3. The Order of Business will, as far as possible, deal with items requiring action in the first part of the agenda and information items in the latter part of the agenda, as follows:
- a) Approval of Agenda
 - b) Declaration of Pecuniary Interest
 - c) Delegations or Educational presentations
 - d) Report from *In-Camera* Meeting
 - e) Old Business
 - Previous minutes
 - Tenders and/or Requests for Proposals
 - Committee Reports
 - Other items
 - f) New Business
 - Request for leave of absence by Board members
 - Trustees' Remarks/Questions
 - Chairperson's Remarks
 - Director's Remarks
 - Other Items (e.g. OPSBA Delegate, Request to Attend Conferences)
 - g) Information and Proposals
 - Reports from Officials and Staff
 - Non-Staff Communications
 - h) Future meetings
 - i) Adjournment
- 7.4. The order of business may be changed by any member of the Board by recorded motion.
- 7.5. There shall only be an addendum when an item(s) arise(s) after the closing of deadlines for preparations of agendas, which items the secretary believes are of an urgent nature and require the immediate consideration of the Board.
- 7.6. A request by a Board member for a report must be in writing by recorded motion.

8. Governance By-Law 8: Order of Procedure

- 8.1. The *in-camera* Committee of the Whole meeting of the Board, upon conclusion of business, shall on motion duly passed, rise and report to the Board.
- 8.2. Following a short recess, the length of which is to be determined by the Chairperson, the Board shall first provide an opportunity for members to identify for the record, conflict of pecuniary interest on any items at that meeting.
- 8.3. When the Chairperson is called upon to decide a point of order or practice he/she shall, before deciding, state the rule applicable to the case and may give reasons for the decision.
- 8.4. The ruling of the Chairperson shall be final, subject only to an appeal to the Board by a member. The question whether the Chairperson shall be sustained shall then be put by the Secretary, and decided without debate. To overrule a decision by the Chairperson, it shall be necessary that two-thirds of the members present vote in favour thereof.
- 8.5. Any member desiring to speak shall indicate by upraised hand and upon recognition by the Chairperson, the member may then address the Chair.
- 8.6. When two or more members attempt to speak at the same time, the Chairperson shall name the member who is to speak.
- 8.7. A member submitting a motion may modify or withdraw it at any time prior to the Chairperson stating it to the meeting.
- 8.7.1. After every motion has been read and seconded, it shall be deemed to be in possession of the Board and may only be withdrawn by the mover and seconder with the unanimous consent of members present.
- 8.8. Any member may request the motion under discussion to be read for information at any time in the course of the debate, provided that the request is made so as to not interrupt a member speaking to the question.
- 8.9. A member may read a motion and after it is seconded, speak to it.
- 8.10. No motion or amendment shall be debated or put to a vote unless the same is in writing and seconded. (except as in 8.11)

- 8.11. Formal motions to adopt reports, to refer, to postpone, to put the previous question, to receive, to go into an *in-camera* meeting of the Committee of the Whole Board, to rise and report, to adjourn, or such motions as the Chairperson shall allow, may be made verbally.
- 8.12. No member shall speak longer than five minutes on the same question without permission of the Chairperson.
- 8.13. No members shall, without permission of the Chairperson, speak more than twice upon any question or motion, except the mover of the motion who shall be permitted to summarize.
- 8.14. When the question under consideration contains two or more distinct propositions, any particular proposition, upon the request of any member, may be voted upon separately.
- 8.15. In all cases where a vote is taken on any question and there is, with the Chairperson's vote, a tie, the motion or amendment shall be declared lost.
- 8.16. All ordinary votes at open meetings shall be taken by a show of hands, and the Chairperson shall declare the result, but if the declaration is questioned prior to any new business being discussed the members shall clearly indicate by poll vote, how they voted.
- 8.17. When a RECORDED vote is requested prior to the calling of the vote, the number of members voting in favour of the motion shall be recorded and the number of members opposed shall be recorded in the minutes of the meeting.
- 8.18. When a POLL VOTE is requested prior to the calling of the vote, the Secretary shall call the members individually by name in alphabetical order and each member shall indicate whether in favour of, or against the motion, and such record of individual votes shall be recorded in the minutes of the meeting.
- 8.19. In an *in-camera* Committee of the Whole meeting of the Board there shall be no recorded or poll votes taken.
- 8.20. No member of the Board (including the Chairperson) shall have more than one vote at a Board meeting, *in-camera* meeting or at any Committee meeting.
- 8.21. A motion directly concerning the privilege of the Board and thereby affecting the rights and immunities of the Board collectively, or the position and conduct of members in

their respective capacities, shall take precedence over all other business and may be moved without notice.

8.22. When a motion is under debate, the only motion in order shall be:

- 1) to adjourn
- 2) to table
- 3) to put the previous question
- 4) to defer
- 5) to refer
- 6) to amend

The motion shall have precedence in the order above named, and the first, second, and third shall be decided without debate.

8.23. A motion to adjourn shall be in order, except when a member is speaking, or a vote is being taken, or when the previous question has been called. A motion to adjourn shall not be open to amendment or debate; but a motion to adjourn to a certain time may be amended and debated.

8.24. If a motion to adjourn has failed, no second motion to adjourn shall be made until some business has been transacted.

8.25. A motion to table is not debatable, but a motion to table with any other condition is subject to debate and amendment.

8.26. When a question has been tabled, it shall not be taken up again at the same meeting, except by a vote in favour thereof by two-thirds of the members present.

8.27. The motion for the previous question shall preclude all further amendment or debate, and shall be submitted by the Chairperson in this form: "SHALL THE MAIN QUESTION IN DEBATE BE NOW PUT?" If adopted, the Chairperson shall at once proceed to put the main question, first putting any amendments pending to the vote of the Board.

8.28. A question having been deferred indefinitely shall not be taken up again at the same meeting.

8.29. After a motion is made and seconded, a motion to amend may be made, and a motion to amend the amendment; but no further motion to amend shall be made until one or both amendments have been decided.

- 8.30. An amendment modifying the subject of a motion shall be in order but an amendment that is not relevant to the main motion shall not be in order.
- 8.31. All amendments shall be put in the reverse order in which they are moved.
- 8.32. Every amendment shall be in writing (except as in 8.11), beginning with the phrase “that the motion be amended by
- 8.33. Every motion to amend shall be decided upon or shall be withdrawn before the main question is put to a vote.
- 8.34. If a vote on an amendment(s) is decided in the affirmative, the main question, as amended, shall be put to a vote.
- 8.35. The decision of the Chairperson as to whether the question has been finally put, shall be conclusive.
- 8.36. A motion to RECONSIDER a failed motion requires a notice of motion in writing at a previous meeting and the consent of two-thirds of the members present.
- 8.36.1. Once a motion to RECONSIDER is defeated, it shall not again be entertained during the current year or within a period of four months, whichever is the lesser, unless approved by all members of the Board present.
- 8.36.2. When a member has moved a motion to RECONSIDER any question, no discussion of the main question shall be allowed until the motion to RECONSIDER has been decided.
- 8.37. A motion to RESCIND a carried motion requires a notice of motion in writing at a previous meeting and the consent of two-thirds of the members present.
- 8.37.1. Once a motion to RESCIND is defeated it shall not again be entertained during the current school year or within a period of four months, whichever is the lesser, unless approved by all members of the Board present.
- 8.37.2. When a member has moved to rescind any question which has been decided, no discussion on the main question shall be allowed until the motion to rescind has been decided.
- 8.38. Petitions and communications on any subject within the purview of a committee may be referred by the Chairperson to the proper Committee without motion.

- 8.39. The Board may, if two-thirds of the members present vote in favour thereof, enter upon the immediate consideration and disposition of a committee item. No discussion of the main question shall be allowed until the motion for immediate consideration has been decided in the affirmative.
- 8.40. Any change in policy must be preceded by notice of motion presented at a Board meeting not less than two weeks prior to the time at which such change is to be considered by the Board. Such notice shall outline the change that is proposed. An amendment to the proposed wording may be made without further notice providing the major intent is not changed.
- 8.41. For the purposes of this Section, a “special motion” is interpreted as a motion duly moved, seconded, and adopted by a two-thirds majority of the entire members present.
- 8.42. For types of motions and requirements, see Appendix B.

NOTE: By-Law 8 RDSB Member Code of Conduct and By-Law 9 RDSB Member Code of Conduct Enforcement Procedures have been deleted and are now a matter of Board Policy

9. Governance By-Law 9: Conduct of Members at Meetings

- 9.1. After the Chairperson has put a question to a vote, there shall be no further debate and no member shall walk across or out of the room or make any noises or disturbances.
- 9.2. No member shall use offensive or discourteous words against the Board or any member thereof.
- 9.3. In the course of a meeting no member shall reflect upon any vote of the Board except for the purpose of moving that such vote be rescinded or reconsidered.
- 9.4. In the course of a meeting, any member who resists the rules of the Board, disobeys the decision of the Chairperson or of the Board on points of order or makes any disorderly noise or disturbance unless he/she makes an apology, may be ordered by the Chairperson to leave the meeting room for the remainder of the meeting.
 - 9.4.1. In case of his/her refusal to leave he/she may, on the order of the Chairperson, be removed from the meeting room by a police officer. Such member shall not be allowed to attend future meetings of the Board until he/she apologizes at the public section of a regular Board meeting.
- 9.5. Every member shall confine himself/herself to the question in debate.
- 9.6. No member shall be interrupted while speaking except to be called to order by another member or by the Chairperson for transgression of the rules of the Board. The interrupted member shall remain silent until the point of order has been decided by the Chairperson. The member so interrupting shall speak to the point of order or in explanation only.
- 9.7. When a member is speaking no other member shall pass between him/her and the Chair.
- 9.8. Every member present at a meeting of the Board or a committee when a question is put, (including the Chairperson) shall vote thereon unless prevented by statute or excused by the Board.
- 9.9. Any abstention shall be considered as a vote in the negative and counted as such.

10. **Governance By-Law 10: *In-Camera (Closed) Meetings***

~~All in-camera meetings of the Board including in-camera Committee of the Whole Board shall be closed.~~

10.1. A meeting of a committee of the Board, including a Committee of the Whole Board meeting may be closed to the public (*in-camera*) when the subject matter under consideration involves:

- a) the security of the Board's property;
- b) the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or his/her parent or guardian;
- c) the acquisition or disposal of a school site;
- d) decisions in respect of negotiation with employees of the Board; or
- e) litigation affecting the Board.

10.2. ***Electronic recording of in-camera meetings is expressly prohibited.***

10.3. All rules of the Board shall be observed in all *in-camera* meetings so far as applicable except that:

- a) no motion for the previous question or for adjournment shall be allowed (excepting under the rule establishing a time limit for meetings);
- b) the yeas and nays shall not be recorded; and
- c) the number of times of speaking on any question shall not be limited.

10.4. In an *in-camera* meeting, a member may move that the Committee rise and report progress to a meeting of the Board, and this question shall be decided without debate.

11. **Governance By-Law 11: ~~Regular and Special Committees~~**

- 11.1. Members of the Board may be asked to serve on any committee.
- 11.2. A committee appointed to report upon any subject ~~should~~ **will** report to the Board a statement of facts, and also its opinion thereon, in writing, and the Chairperson of the committee or designate will present the report.
- 11.3. A meeting of a committee of the Board including a Committee of the Whole meeting, may be closed to the public when the subject matter under consideration involves:
- a) the security of the Board's property;
 - b) the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or his/her parent or guardian;
 - c) the acquisition or disposal of a school site;
 - d) decisions in respect of negotiations with employees of the Board; or
 - e) litigation affecting the Board.
- 11.4. A minority of any committee may have a Minority Report presented by the Chairperson of the committee in the same manner as the Majority Report is presented.
- 11.5. No verbal report from any committee shall be received or discussed except with the consent of the Board by recorded motion.
- 11.6. The rules of the Board shall be observed in all meetings of committees, so far as applicable, subject to the exceptions allowed for in the *in-camera* meeting.
- 11.7. Meetings of any committee shall be called by the Chairperson thereof whenever he/she shall consider it necessary to do so; or whenever a request is made in writing to do so by a majority of the members thereof, or by the Chairperson of the Board.
- 11.8. Board members shall be notified of committee meetings at least 24 hours prior to the meeting.

- 11.8.1. A meeting of any committee may also be held upon any notice given by the Chairperson thereof publicly at any meeting of the Board.
- 11.8.2. The exception to the above is that whenever all the members of any committee shall be present at any one time and place, they may by agreement, without any notice, constitute themselves a meeting of the committee.
- 11.9. A majority of the members of the committee will constitute a quorum.
- 11.10. The Chairperson of a committee shall preside at every meeting thereof, and shall vote on all questions submitted, but shall have no second casting vote and in the case of an equal division, the question shall be decided in the negative.
- 11.11. All referrals to committees must be processed in writing through the Board, or the Officers of the Board.
- 11.12. All referrals sponsored by an individual trustee through this process require the attendance of the trustee to speak to the matter at the designated committee meeting.
- 11.13. Board Standing Committees shall consist of the Accessibility Planning Committee, Audit Committee, Environmental Committee, Equity and Inclusive Education Committee, First Nations Advisory Committee, Labour Relations Committee, Parental Involvement Committee, School Year Structure Committee, Special Education Advisory Committee, Strategic Planning Committee, Student Senate, Supervised Alternative Learning Committee.

NOTE: Updated as per 3.8.1

- 11.13.1. Board Standing Committees shall be defined as per Appendix A.

12. Governance By-Law 12: By-Laws

- 12.1. Every By-Law of the Board, except Governance By-Laws, shall receive three readings.
- 12.2. Every By-Law of the Board, except Governance By-Laws, upon approval, shall be signed by the Chairperson and countersigned by the Secretary, and the seal of the Board then attached thereto.
- 12.3. Amendments, alterations, or additions to the Governance By-Laws may be made with due notice thereof in writing, setting forth the proposed amendments, alterations, or additions, providing due notice is given at a previous meeting and is confirmed by the majority of all members of the Board.

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13. **Procedural Governance By-Law 13: Conflict Of Interest**

- 13.1. All clauses related to By-Law 13 are subject to the provisions of *The Municipal Conflict of Interest Act*, and any amendments thereto.
- 13.2. When a situation of conflict of interest exists, the Board member when present at any meeting, including committee, *in-camera* or any other meeting of the Board shall:
- a) as soon as practicable after the commencement of the meeting disclose his/her interest;
 - b) not take part in the consideration or discussion of the contract, proposed contract or other matter;
 - c) not vote on any question with respect to the contract, proposed contract or other matter; and
 - d) not attempt in any way to influence the voting on any such question.
- 13.3. Where the interest of the member of the Board has not been disclosed by reason of his/her absence from the meeting at which the matter was considered or voted upon:
- a) he/she shall disclose his/her interest and otherwise comply with section 13.2 at the first meeting of the Board attended by him/her after the meeting at which the matter was considered or
 - b) at the first meeting attended by him/her after acquiring such interest by reason of such interest having been acquired after such meeting.
- 13.4.1 No member of the Board or other officer or employee, whether unpaid or paid, in whole or in part, shall engage in any business or transaction or shall have a financial interest or other private interest, direct or indirect, which is in conflict with the proper discharge of his/her duties.
- 13.4.2 ***Any potential conflict of interest by a member of the board shall be declared in writing to the Director of Education.***

- 13.5 **Disclosure:** A member of the Board, or officer, who has a direct or indirect financial or other private interest in any proposed legislation under consideration by any such body shall publicly disclose, in the official records, the nature and extent of such interest and shall refrain from entering into any discussion or vote on the matter.
- 13.6.1 **Gifts and Favours:** No member of the Board or officer or employee, whether paid or unpaid, shall accept any gift of value, whether in the form of service, loan, thing or promise, or any other form of gift of value from any person, firm or corporation which, to his/her knowledge is interested indirectly or directly, in any manner whatsoever, in business dealings with the Board and its schools.
- 13.6.2 No member of the Board or officer or employee shall accept any gift, favour or thing of value that may tend to influence him/her in the performance of his/her duties, or grant any improper favour, service or thing of value in the discharge of his/her duties.

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14. Procedural Governance By-Law 14: Electronic Meetings

- 14.1 The Board may provide for the use of electronic means for the holding of meetings of the Board and/or meetings of committees of the Board, including in-Camera meetings.
- 14.2 At every electronic meeting of the Board and/or meetings of committees of the Board, the following persons must be physically present in the meeting room:
- a) the Chair of the Board and/or designate and/or the chair of committees of the Board and/or designate;
 - b) at least one additional member of the Board and/or committees of the Board; and
 - c) the Director of Education or designate.
- 14.3.1 At the request of any Board member or student representative, the Board may provide the member or representative with electronic means of participating in one or more meetings of the Board and/or of a committee of the Board, including *in-camera* meetings, except where to do so would not comply with section 14.2.
- 14.3.2 The electronic means shall permit the Board member or student representative to hear and be heard by all other participants in the meeting.
- 14.4 A member of the Board or student representative of the Board who participates in a meeting through electronic means shall be deemed to be present at the meeting.
- 14.5 The rules governing conflict of interest of members shall apply to electronic meetings.
- 14.6 The Board may provide, at one or more locations within its jurisdiction, electronic means to permit participating in meetings by members of the public excluding in-camera meetings.
- 14.7 For the purpose of complete disclosure, at every electronic meeting of the Board, members participating through electronic means shall be made aware of the Board members physically present in the room, the Board members participating electronically and whether or not the public and/or media are present.
- 14.8 Board members who participate in *in-camera* meetings by electronic means, must participate from a room which is closed to any other person so that no other person can hear that member or other members of the Board. Speaker phones, cell phones or portable phones may not be used. Board members must maintain rules of confidentiality and are subject to **Board Policy No. GOV-05 Code of Conduct: Board Members**.

Standing Committees

Accessibility Planning Committee

Audit Committee

Environmental Education Committee

Equity and Inclusive Education Committee

First Nations Advisory Committee

Labour Relations Committee

Parent Involvement Committee

School Year Structure Committee

Special Education Advisory Committee (SEAC)

Strategic Planning Committee

Student Senate Committee

Supervised Alternative Learning Committee (SAL)

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Committee Information Sheet

NAME OF COMMITTEE: Accessibility Planning Committee

MEMBERSHIP:

1 Trustee (SEAC representative), 1 Superintendent of schools, Manager of Human Resources, Manager of Information Services, Manager of Facilities, Principal of Special Education, 1 Parent Involvement Committee member.

MANDATE OF THE COMMITTEE:

The Accessibility Planning Committee will consider matters and make recommendations to the Board pertaining to the annual review and preparation of the accessibility plan in compliance with the “*Ontarians with Disabilities Act*”.

The Accessibility Planning Committee must ensure that consultation with people with disabilities is undertaken, that the initiatives in the previous year’s plan are reviewed and that new initiatives are identified for the upcoming school year in compliance with legislated requirements.

HOW OFTEN MEETINGS TAKE PLACE:

A minimum of once per year at the call of the Superintendent representative.



Committee Information Sheet

NAME OF COMMITTEE: Audit Committee

MEMBERSHIP: (4 year term)

3 Trustees, 2 non-trustee members (appointed by selection committee),
Director of Education, Superintendent of Business

MANDATE OF THE COMMITTEE:

The Audit Committee shall assist the Board in fulfilling its duties related to governance and oversight including: the financial reporting process, the internal control framework, risk management practices, performance and function of the Board's internal and external auditors and the Board's compliance with its obligation under legislation.

The Audit Committee shall review and report on all items as listed in "*Ontario Regulation 361/10 – Audit Committees*".

WHEN COMMITTEE MEETS:

A minimum of three times per year at the call of the Superintendent of Business.



Committee Information Sheet

NAME OF COMMITTEE: Environmental Education Committee

MEMBERSHIP:

1 Trustee, 1 Student Trustee, 1 Superintendent of Schools, 1 principal or vice-principal, 1 elementary teacher representative, 1 secondary teacher representative, 1 Canadian Union of Public Employees (CUPE) representative, 1 Facilities Department representative, 1 Finance Department representative, 1 Information Services Department representative.

MANDATE OF THE COMMITTEE:

The Environmental Education Committee will support the Board's Environmental Education strategic plan to cultivate environmentally literate citizenship in students of Rainbow Schools.

WHEN COMMITTEE MEETS:

At the call of the Superintendent representative.



Committee Information Sheet

NAME OF COMMITTEE: Equity and Inclusive Education Committee

MEMBERSHIP:

3 Trustees (including First Nations Trustee), 1 Superintendent of schools, 1 Human Resources representative, interested principals or vice-principals, teachers, other staff members and community members

MANDATE OF THE COMMITTEE:

The Equity and Inclusive Committee will support the implementation of the "*Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation*" Ministry document.

WHEN COMMITTEE MEETS:

Four meetings in the school year at the call of the Superintendent representative.



Committee Information Sheet

NAME OF COMMITTEE: First Nations Advisory Committee (FNAC)

MEMBERSHIP:

3 trustees (including First Nations Trustee), 1 Superintendent of schools, the Principal of First Nations Métis Inuit Education, 1 representative from each of the First Nations with whom an Education Service Agreement has been established, 1 representative from the urban First Nations, 1 representative from a First Nation education institute.

MANDATE OF THE COMMITTEE:

The First Nations Advisory Committee shall consider matters and make recommendations to the Board in respect of matters affecting the establishment, development and delivery of programs and services for First Nations students of the Board.

WHEN COMMITTEE MEETS:

September, November, February and May and at the call of the Superintendent representative.



Committee Information Sheet

NAME OF COMMITTEE: Labour Relations Committee

MEMBERSHIP:

3 Trustees, Director of Education, Superintendent of Business, Manager of Human Resources.

MANDATE OF THE COMMITTEE:

The Labour Relations Committee will consider matters and make recommendations to the Board pertaining to Collective Agreements and Terms and Conditions of Employment.

The Labour Relations Committee will elect members to the following sub committees: Elementary Joint and District 3 Management Liaison.

Approval of the Labour Relations Committee will be required when considering a severance for a staff member employed as a superintendent, principal, manager or vice-principal and where the severance package developed exceeds the legal requirements.

The Labour Relations Committee will consider any other matters referred to the committee by the Board.

WHEN COMMITTEE MEETS:

As required at the call of the Chair of the Labour Relations Committee.



Committee Information Sheet

NAME OF COMMITTEE: Parent Involvement Committee (PIC)

MEMBERSHIP:

2 Trustees, 1 Superintendent of schools, 1 elementary principal representative, 1 secondary principal representative, 1 elementary teacher representative, 1 secondary teacher representative, School Council representatives as per Parent Involvement Committee (PIC) Terms of Reference.

MANDATE OF THE COMMITTEE:

The Parent Involvement Committee will advise the Board as required by the Ministry or Board, enhance parent engagement and consider matters referred to the committee by the Board.

WHEN COMMITTEE MEETS:

As indicated in PIC Terms of Reference.



Committee Information Sheet

NAME OF COMMITTEE: School Year Structure Committee

MEMBERSHIP:

2 Trustees, 1 Student Trustee, Director of Education, Chair of Parent Involvement Committee, 1 Canadian Union of Public Employees (CUPE) representative, 1 Elementary Teachers' Federation of Ontario (ETFO) representative, 1 ETFO Occasional representative, 1 Ontario Secondary School Teachers' Federation (OSSTF) representative, 1 OSSTF Occasional representative, 1 Ontario Public Service Employees Union (OPSEU) representative, 1 elementary Rainbow District Principals' Council (RDPC) representative, and 1 secondary RDPC representative.

MANDATE OF THE COMMITTEE:

The School Year Structure Committee will consider matters and make recommendations pertaining to Ontario Regulation 822/82 under *The Education Act*.

The school year structure is planned in conjunction with the other three area boards (French Public, English Catholic, French Catholic).

WHEN COMMITTEE MEETS:

A minimum of one meeting per year at the call of the Director.



Committee Information Sheet

NAME OF COMMITTEE: Special Education Advisory Committee (SEAC)

MEMBERSHIP:

2 Trustees, 2 alternate trustees, 1 Superintendent of schools (responsible for Special Education), the Principal of Special Education, 1 Special Education Consultant, parent representatives from local associations and 3 parents appointed at large.

MANDATE OF THE COMMITTEE:

The Special Education Advisory Committee will consider matters and make recommendations to the Board pertaining to the establishment, development and delivery of special education programs and services for exceptional pupils of the Board, the annual review of the Special Education Plan, the Board's annual budget process as it relates to special education and other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.



Committee Information Sheet

NAME OF COMMITTEE: Strategic Planning Committee

MEMBERSHIP:

All Trustees, Director of Education, Superintendent of Business.

MANDATE OF THE COMMITTEE:

The Strategic Planning Committee will consider matters and make recommendations to the Board pertaining to student achievement and well-being, capital projects, budget, policies, Governance Bylaws, and any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.



Committee Information Sheet

NAME OF COMMITTEE: Student Senate Committee

MEMBERSHIP:

3 Trustees (including the Student Trustee), Director of Education or designate, maximum of 2 student representatives from each secondary school within the Board.

MANDATE OF THE COMMITTEE:

The mandate is the responsibility of the Student Trustee as directed in the Board of Trustees Procedures - Student Trustee.

WHEN COMMITTEE MEETS:

Once per month during the school year.



Committee Information Sheet

NAME OF COMMITTEE: Supervised Alternative Learning (SAL)

MEMBERSHIP:

Each Supervised Alternative Learning (SAL) meeting shall consist of 1 trustee (who shall act as the chair of the committee), 1 Superintendent of schools, Student Success Leader, 1 SAL teacher, and 1 community representative.

MANDATE OF THE COMMITTEE:

The Supervised Alternative Learning (SAL) Committee will consider matters pertaining to: Regulation 374/10 "Supervised Alternative Learning and Other Excusals from Attendance at School" addressing the needs of students most at risk of disengaging from school.

WHEN COMMITTEE MEETS:

At the call of the Superintendent representative.

TYPE OF MOTION	SECONDER REQUIRED?	NUMBER OF VOTES TO CARRY	EXPLANATIONS	PAGE IN BOURINOT
<i>Regular Motion</i>	Yes	Majority	<ul style="list-style-type: none"> In affirmative Clear Prepared in advance if possible 	46
<i>To Amend</i>	Yes	Majority	<ul style="list-style-type: none"> Cannot contradict main motion Must be voted on prior to main motion 	48
<i>Notice of motion</i>	No	No vote	<ul style="list-style-type: none"> Not debated 	49
<i>To adjourn</i>	Yes	Majority	<ul style="list-style-type: none"> Not debated 	50
<i>To proceed to the next question</i>	Yes	Majority	<ul style="list-style-type: none"> Not debated If carried, sets aside the question then under consideration and meeting proceeds to next question 	51
<i>To put the previous question</i>	Yes	Majority	<ul style="list-style-type: none"> Not debated (in fact stops debate if carried) 	51
<i>To defer</i>	Yes	Majority	<ul style="list-style-type: none"> Is debated Not introduce main motion until time specified 	51
<i>To table</i>	Yes	Majority	<ul style="list-style-type: none"> Not debated Main motion is laid aside May be resumed at any time upon motion that the matter is taken from the table 	51-52
<i>To refer</i>	Yes	Majority	<ul style="list-style-type: none"> Debatable only with respect to reference or committal – not main issue 	52
<i>To receive</i>	Yes	Majority	<ul style="list-style-type: none"> Report is informative only No immediate action Recommendations may be considered later 	62
<i>To rescind – a carried motion (cannot rescind a defeated motion)</i>	Yes	Majority	<ul style="list-style-type: none"> Requires notice of motion Deal with at subsequent meeting 	47
<i>To reconsider – a defeated motion (cannot reconsider a carried motion)</i>	Yes	2/3	<ul style="list-style-type: none"> Requires notice of motion Deal with at subsequent meeting 	48
<i>Withdrawal</i>	n/a	n/a	<ul style="list-style-type: none"> By mover and seconder with unanimous consent of members present 	47

**MINUTES OF THE
FIRST NATIONS ADVISORY COMMITTEE MEETING**

Lively District Secondary School, Gord Ewin Room
Thursday, May 15th, 2014
10:00 a.m. - 2:00 p.m.

Members present: Grace Fox, Trustee, Rainbow District School Board
Lesleigh Dye, Superintendent, Rainbow District School Board
Anna-Marie Abitong, Sagamok Anishnawbek
Kelly-Lee Assinewe, N'Swakamok Native Friendship Centre
Kathy Dokis, Principal of Program and First Nation, Métis and Inuit Education,
Rainbow District School Board
Bob Clement, Trustee, Rainbow District School Board
Doreen Dewar, Trustee, Rainbow District School Board
Tammy Hardwick, Sheshegwaning First Nation
Carlene Assinewai, Aundeck Omni Kaning
Charles Shawanda, Whitefish River First Nation
Brenda Francis, Kenjgewin Teg

Members Absent: Carol Aguonie, Sheguiandah First Nation
Robert Beaudin, M'Chigeeng First Nation
Kevin Mossip, Zhiibaahaasing First Nation
Dominic Beaudry, Wikwemikong First Nation
Sharon Goulais, Dokis First Nation
Robert Pitfield, Wahnapiatae First Nation
Kim Nootchtai, Atikameksheng Anishnawbek

Guests: Winnie Pitawanakwat, Elder

Recording Minutes: Cheryl Ewin, Rainbow District School Board

1. WELCOME AND OPENING PRAYER

Grace Fox welcomed everyone and Winnie Pitawanakwat offered an opening acknowledgement. Grace Fox read the email that Dr. Sharon Speir sent the FNAC, thanking them for the blanket that was presented to her as a gift. Grace went on to introduce Lesleigh Dye who has replaced Dr. Sharon Speir. Lesleigh Dye acknowledged how pleased she is to be working with the First Nations Advisory Committee.

REVIEW AND APPROVAL OF AGENDA

Added

- Number 8 – Programming Opportunities at the Secondary Level – brought forward by Charles Shawanda
- Number 9 – The Tuition Agreement – brought forward by Anna-Marie Abitong

2. REVIEW AND APPROVAL OF MINUTES – February 15, 2014

Item C Page 2: There has not been any acknowledgement or update from the Ministry with respect to feedback and advice provided by the FNAC.

Lesleigh Dye will email Bryon Brissard and make a formal request for a response from the Ministry on behalf of the FNAC.

Item G Page 3: The FNAC motion originally moved on Thursday, February 13th, 2014, was amended to read as follows:

That, as a result of the Charter of Commitment to First Nation, Métis and Inuit Education adopted by the Ontario School Boards' Association, that the Rainbow District School Board recommends that Native Studies courses be compulsory for all secondary students, given that adequate funding for resources be provided by the Ministry.

Six out of the Eleven Communities were present for the amendment to the motion.

The amended motion was moved by Tammy Hardwick, seconded by Carlene Assinewai and unanimously supported.

The amended motion will be brought to the agenda setting for the June 30th board meeting. Grace Fox will present the motion at the June 30th meeting.

Special note: Anna-Marie Abitong requested that we attach a copy of the charter agreement to the minutes when they are sent out.

A. Approval of the minutes: Moved by Tammy Hardwick, seconded by Carlene Assinewai, and unanimously approved.

3. ANNUAL REPORT REVIEW

A copy of the 2012-2013 Annual Report was included in the package and ten copies were provided for members to take back to their communities. Lesleigh Dye and Kathy Dokis presented the annual report, which, highlights progress to date as well as goals that have not yet fully been met. The intent is to continue to move forward in order to achieve these goals.

A general discussion was held:

- a) Barrydowne College
 - Grace Fox to attend the June 18th Graduation to support the graduating students
 - The need for Native Language Instructors as the number of students taking Ojibwe Courses increases.
 - How to attract Native Language teachers
- b) Kathy Dokis presented a list of Native Studies Courses
 - Grace Fox noted that a description of these courses should be included so that students and parents may have a greater understanding as to the course content
- c) Attendance
 - Attendance at the Secondary School level and how we are going to address it
- d) Suspensions

- There are changes to the Suspension Policy. There is interest in researching the suspensions to see if there are core reasons for the suspensions and how they might be addressed.
- e) Changes to the annual report
- Changes to the language used in the report was reviewed
 - Anna-Marie requested that the picture on the cover page of the slide show be updated.
 - Anna-Marie also suggested removing picture on page 36 of the Annual Report of the Aboriginal Support Workers as it includes a non-Rainbow staff member.

OTHER: UNOFFICIAL SHOWING OF THE ANISHINAABEWIN TOOLKIT

Kathy Dokis reviewed the Anishinaabewin toolkit which is an on-line resource to support Ojibwe language learning at home. It will be released at the start of the 2014-2015 school year. This toolkit is in the early stages and will continue to be developed. It mirrors the FSL toolkit that is available on the RDSB website.

A general discussion was held regarding the Aboriginal Awards School Banquet being held June 5th at the Caruso Club.

4. Work Plan

Kathy Dokis provided updates related to the Work Plan. A copy of, The Work Plan: Based on the Seven Social Factors (3-5 Year Plan) was included in the package. The results of the survey included in the Work Plan were reviewed, and a general discussion regarding the results was held:

- Members would have liked to have been able to identify which communities the parents who completed the survey were from.
- It was felt that it would be best to skip a year before issuing another survey.

Committee members were given copies of the Work Plan. Committee members reviewed Work Plan updates and provided some next steps for 2014-2015.

A general discussion was held regarding the targets and how realistically possible it would be to meet some of them. In two years the committee will look at revising the language of all targets so that they are more achievable.

5. STAFFING FOR NEXT YEAR

This will be included in the minutes. There is a lot of support in place.

6. DATES FOR COMMUNITY VISITS (LESLEIGH DYE AND KATHY DOKIS)

Lesleigh Dye and Kathy Dokis are available to committee members in their communities.

7. FNAC DATES FOR 2014-2015 (POTENTIAL DATES)

Thursday September 25th, 2014

Thursday November 27th, 2014

Thursday February 12th, 2015

Thursday May 21st, 2015

The above dates were agreed upon, and the meetings will continue to be held from 10:00am to 2:00pm.

8. PROGRAMING OPPORTUNITIES AT THE SECONDARY LEVEL

This item tabled by Charles was addressed during the Work Plan exercise. He was looking at having the Outdoor Education Program offered at both Espanola High School and Manitoulin Secondary School, and having it offered for both the first and second semester.

F. THE TUITION AGREEMENT

There was a general discussion surrounding the tuition agreement and some concerns following the protocol.

F. CLOSING MESSAGE

By Grace Fox

Meeting adjourned: 2:00 pm

Next meeting: Thursday, September 25, 2014 at Lively DSS

Official

**MINUTES OF THE
FIRST NATION ADVISORY COMMITTEE MEETING**
Lively District Secondary School – Gord Ewin Room
Thursday, October 23rd, 2014
10:00 a.m. - 2:00 p.m.

Members Present: Lesleigh Dye, Superintendent, Rainbow District School Board
Grace Fox, Trustee, Rainbow District School Board
Claudette Jones, Sagamok Anishnawbek
Doreen Dewar, Trustee, Rainbow District School Board
Kathy Dokis, Principal of Program and First Nation, Métis and Inuit Education, Rainbow District School Board
Kelly Lee Assinewe, N'Swakamok Native Friendship Centre
Sharon Goulais, Dokis First Nation
Bob Clement, Trustee, Rainbow District School Board
Julia Pegahmagabow, Atikameksheng Anishnawbek

Members Absent: Tammy Hardwick Sheshegwaning First Nation
Robert Pitfield, Wahnapiatae First Nation
Carol Aguonie, Sheguiandah First Nation
Carlene Assinewai, Aundeck Omni Kaning
Don McGregor, Whitefish River First Nation
Kevin Mossip, Zhiibaahaasing First Nation
Dominic Beaudry, Wikwemikong First Nation
Brenda Francis, Kenjgewin Teg

Guest: Winnie Pitawanakwat, Elder

Recording Minutes: Alicia Marshall, Rainbow District School Board
Cindy Whitson, Rainbow District School Board

A. Welcome and Opening Prayer

Grace Fox welcomed everyone back to the 2014-2015 school year. Elder Winnie Pitawanakwat provided a traditional opening to the meeting. Introductions of each member of the committee was done, as well as introducing Alicia Marshall who has taken over the role of First Nation, Métis and Inuit Support Clerk.

B. Approval of the Chair for the First Nation Advisory Committee

There were not enough members present for quorum. Doreen Dewar recommended that we follow other Board committee practices for choosing a chair, which is typically done in January. Existing Chair, Grace Fox continued in the role as Chair for this meeting.

C. Review of Minutes – May 15, 2014

Update on the Motion Item G Page 3 was discussed at length.

- i. Bob Clement attended a meeting on September 19, 2014 where Maryanne MacDonald brought forward the motion. The committee was pleased that this motion will be passed. Committee members feel it is important that the word “mandatory” needs to be present.
- ii. A discussion of process and who will write the paper was held:
 - The paper would go to OPSBA team for research. It would then go to all Boards for review and then back to OPSBA for review. At this point it would be presented to Ministry of Education. The hope was to have a paper ready April 2015 to go to the Ministry.
 - Members felt it is important that when it goes to Boards for review and to the FNAC. It was decided that the Committee would have a meeting dedicated to reviewing the paper at that time.
 - Since FNAC were the ones to bring this motion forward, all members feel it is important that FNAC be a part of the process moving forward. Bob Clement verified that this has been requested.

Action Plan:

- Kathy Dokis explained the difference between the Work Plan and Action Plan. The work plan created by FNAC expires in 2015. The opportunity to revise this work plan can be brought forward at that time.
- Kathy Dokis clarified that Ministry of Education has changed the Action Plan slightly. MOE now allocates dollars first and then committee has the input on how to use those dollars.
- Superintendent Dye mentioned that the Action Plan represents 15% of the FNMI RDSB dollars and the importance of FNAC’s input on how to grow our programs.

Superintendent Dye noted that our Aboriginal Support Workers have doubled since this time last year.

Approval of minutes was not done as they were not enough members present for quorum.

D. Presentation of EQAO

Superintendent Dye and Kathy Dokis presented the results from the 2013-2014 school year.

- Superintendent Dye discussed how math is a concern across the whole board, not just with FNMI students.
- These results are the best so far over time.
- Grace Fox addressed concerns about the number of students who are in applied math and feels we need to be encouraging students to continue in the academic pathway.

OSSLT Results:

Superintendent Dye discussed concerns that the gap between FNMI students and Rainbow Students is growing.

Superintendent Dye spoke about Carol Dweck's research and the importance of language we use with our students as a mindset. When teachers who support this positive mindset, students did significantly better. Kathy Dokis is introducing the notion of a growth mindset to the Aboriginal Support Workers.

The FNAC has requested that copies of OSSLT and EQAO literacy and math question samples be brought to look at.

E. Supports for Students

Kathy presented the various supports in place for students who identify as FNMI of the Board.

The challenge of securing Native language teachers at secondary level was discussed.

Superintendent Dye discussed important role Aboriginal Support Workers play at the elementary and secondary levels.

Elder Winnie Pitawanakwat recommended we change the image of sweet grass and drums in the presentation.

F. Other

Zack Bondi is the FNMI Representative that sits on the Student Senate. Grace Fox noted that hopefully Mr. Bondi will have an influence on culture with the Student Senate.

Indspire Conference:

- Kathy Dokis shared some student perspective videos from the Conference that took place on October 21, 2014 in Thunder Bay, Ontario.
- Another Indspire Conference will take place in Toronto in November.

Members feel it would be beneficial to include all schools, not just schools with the highest numbers of Self ID to attend the conference.

Meeting adjourned: 2:00 pm

Next meeting: Thursday, November 27, 2014 Location: TBD