

RAINBOW DISTRICT SCHOOL BOARD

**Minutes of the
POLICY & FINANCE MEETING**

on Tuesday November 8, 2011 at 5:05 p.m.

Present: Trustees: D. Dewar (chair), T. Campbell, B. Clement, G. Fox
J. Hunda, L. Killens, R. Kirwan, D. Morrison, G. Santala
Student Trustee Oshani Amaratunga

Officials: N. Blaseg – Director of Education
S. Speir, A. Della Penta, B. Bourget, L. Dye

Staff: M. Egan, N. Charette, N. Michelchic, S. Ackroyd

A. **APPROVAL OF AGENDA**

Motion: G. Santala/L.Killens

That the agenda for the Policy & Finance Committee meeting for November 8, 2011 be approved as amended. The amendment is the removal of item 1a. - **Carried**

B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** NIL

C. **REPORT FROM THE IN-CAMERA POLICY AND FINANCE** NIL

D. **OLD BUSINESS**

1. **Minutes**

Motion: J.Hunda/B.Clement

That the minutes of the Policy and Finance Committee meeting held on October 11, 2011 be approved. – **Carried**

E. **NEW BUSINESS**

1. **Finance**

a) **Budget Development Process**

Motion: T. Campbell/L.Killens

That the Budget Development Process for the 2012/13 budget be approved as amended. – **Carried**

Motion: D.Morrison/R. Kirwan

That the Budget Development Process be amended to include an invitation to School Council Chairs for budget suggestions on December 1. - **Carried**

b) **Update on Parking at Princess Anne PS**

Manager of Facilities and Assistant Manager of Facilities provided trustees with an update on the parking issues at Princess Anne PS and the plan of action to address these issues.

- c) Temporary Construction Project Coordinator
Superintendent Cayen-Arnold provided a verbal information item to hire a temporary project coordinator for 2 years to oversee our annual renewal projects. Current staff are focused on Sudbury Secondary renewal, MacLeod, Algonquin, RL Beattie and Princess Anne PSs. Superintendent Cayen-Arnold recommended a construction project coordinator to oversee other renewal projects. This coordinator's wages will form part of the project costs.

2. Policy

- a) Motion: R.Kirwan/G.Fox
That changes to Policy and Operational Procedures 5.07 Interviewing Structure for Management Positions be recommended to the Board as a Notice of Motion. - **Carried**

- b) Motion: R.Kirwan/T.Campbell
That changes to Governance Bylaw 2 Role of Trustee be recommended to the Board as a Notice of Motion. – **Carried**

Motion to Amend: D.Morrison/L.Killens

That the words: "promote and support Board initiatives with community stakeholders" be added to clause 2.02.01. - **Carried**

- c) Motion: D.Morrison/G.Santala
That Policy and Operational Procedures 5.15 Travel Inside and Outside Board's Jurisdiction be recommended to the Board for deletion. - **Carried**

- d) Standing Committees Information Sheets

Motion: D. Morrison/T. Campbell

That the Standing Committees Information sheets be recommended to the Board for inclusion as Appendix A in the RDSB Governance Bylaws.

F. **FUTURE ITEMS**

Governance Bylaws

Policy for the Performance Appraisal of the Director of Education

Policy 6.05 Fees, Fundraising

G. **TRUSTEES' REMARKS**

H. **FUTURE MEETINGS**

December 6

January 17

February 14

March 6

April 10

May 8

June 12

I. **ADJOURNMENT**

Motion: J.Hunda/B.Clement

That the meeting be adjourned (7:00 pm). - **Carried**