

# Community Service Hours Tracking Form



*Students may begin their community service hours following Grade 8 graduation.*

Student name:	Secondary school:	Secondary school principal:	School phone number:
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Please submit this form to the school when you have completed 40 hours of community service, or upon the Principal's request.

Activity	Number of hours	Date of completion	Location and phone number of individual/organization	Supervisor name and signature

Total number of hours completed: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

***For office use only***

Completion has been noted on the student's transcript

\_\_\_\_\_  
Signature of school official

\_\_\_\_\_  
Date