

G. **TRUSTEES' REMARKS** *Chair

H. **FUTURE MEETINGS** *Chair

January 14, 2020

February 4, 2020

March 3, 2020

April 7, 2020

May 5, 2020

June 9, 2020

I. **ADJOURNMENT** *Chair

Motion:

That the meeting be adjourned ().

RAINBOW DISTRICT SCHOOL BOARD
Minutes of the
STRATEGIC PLANNING COMMITTEE MEETING

held in the Ernie Checkeris Boardroom
408 Wembley Drive, Sudbury
on Tuesday, November 5, 2019 at 5:00 pm.

Present: Trustees: D. Morrison (chair), B. Clement, D. Dewar, A. Gibson, J. Hunda, J. Kosmerly, K. St. Jean, M. Stringer
Absent: L. Debassige, Student Trustee C. Gauvreau
Officials: N. Blaseg – Director and Secretary of the Board
D. Bazinet – Superintendent of Business
B. Bourget, J. Noble, K. Wachnuk – Superintendents
Staff: H. Thirkill, L. Fisher, H. Gaffney, T. Hayes, C. McDonald, K. Martel, M. McKelvey, C. Griecken

A. **APPROVAL OF AGENDA**

Motion: J.Hunda/J.Kosmerly

That the agenda for the Strategic Planning Committee meeting for November 5, 2019 be approved. - **Carried**

B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** NIL

C. **PRESENTATIONS**

1. Parents as Partners: Learning at Home

Superintendent Noble provided trustees with information about the evolutionary process for delivery of the homework program. A monthly newsletter is distributed electronically to support parents in their children's learning. First students are encouraged to finish incomplete classroom work, then parents can supplement with fun learning in numeracy and literacy. All information is available on the board website,

Trustees appreciated the information and had the opportunity to discuss and ask questions.

2. GSuite and Gmail Training

Kerry-Lynn Martel, Computers in Education Coordinator along with Chris Griecken and Mike McKelvy from Information Services, assisted trustees with hands-on training in the gsuite environment.

D. **OLD BUSINESS**

Minutes

Motion: J.Hunda/J.Kosmerly

That the minutes of the Strategic Planning Committee meeting held on October 8, 2019 be approved. - **Carried**

E. **NEW BUSINESS**

Motion: D.Dewar/B.Clement

That the Strategic Planning Committee recommend to the Board that the membership on Labour Relations Committee be increased to 5 Trustees.

Motion: D.Dewar/B.Clement

That the motion RE the Labour Relations Committee be deferred until the Board has the opportunity to examine all of the Board committee information sheets.
- **Carried**

F. **FUTURE ITEMS**

EQAO

Prior Learning Assessment and Recognition (PLAR)

Poverty

Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members
- Policy No. GOV-15: Student Accommodation

G. **TRUSTEES' REMARKS**

Trustee Dewar reminded trustees about the on-going winter clothing campaign. Trustees were asked to go through closets and drop off any new or gently used winter clothing at any of our schools. Donations from baby to adult winter wear are appreciated.

Chair Morrison reminded trustees that schools are participating in Treaty Recognition Week November 4 to 8, 2019. Staff and students continue to learn about the histories, cultures, contributions and perspectives of First Nation, Métis and Inuit peoples of Canada.

Chair Morrison reminded trustees that Rainbow DSB students and staff would be taking part in World Paper Free Day on Wednesday, November 6, 2019.

Trustee Hunda invited trustees to a treaty information session by former Grand Council Chief Patrick Wedaseh Madahbee scheduled for Thursday, November 7, 2019 at 4:00 PM in the Ernie Checkeris Boardroom.

H. **FUTURE MEETINGS**

November 26, 2019
January 14, 2020
February 4, 2020
March 3, 2020
April 7, 2020
May 5, 2020
June 9, 2020

I. **ADJOURNMENT**

Motion: M.Stringer/K.St.Jean

That the meeting be adjourned (7:00 pm). - **Carried**



Committee Information Sheet

NAME OF COMMITTEE: Accessibility Planning Committee

MEMBERSHIP:

1 Trustee (SEAC representative), 1 Superintendent of schools **Director of Education or designate**, Manager of Human Resources, Manager of Information Services, Manager of Facilities, Principal of Special Education, 1 Parent Involvement Committee member.

MANDATE OF THE COMMITTEE:

The Accessibility Planning Committee will consider matters and make recommendations to the Board pertaining to the annual review and preparation of the accessibility plan in compliance with the "*Ontarians with Disabilities Act*".

The Accessibility Planning Committee must ensure that consultation with people with disabilities is undertaken, that the initiatives in the previous year's plan are reviewed and that new initiatives are identified for the upcoming school year in compliance with legislated requirements.

HOW OFTEN MEETINGS TAKE PLACE:

A minimum of once per year at the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Audit Committee
(Ontario Regulation 361/10)

MEMBERSHIP: (4 year term)

3 Trustees, 2 non-trustee members (appointed by selection committee),
Director of Education **or designate**, Superintendent of Business

MANDATE OF THE COMMITTEE:

The Audit Committee shall assist the Board in fulfilling its duties related to governance and oversight including: the financial reporting process, the internal control framework, risk management practices, performance and function of the Board's internal and external auditors and the Board's compliance with its obligation under legislation.

The Audit Committee shall review and report on all items as listed in "*Ontario Regulation 361/10 – Audit Committees*".

WHEN COMMITTEE MEETS:

A minimum of three times per year at the call of the Superintendent of Business.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Environmental Education Committee

MEMBERSHIP:

1 Trustee, 1 Student Trustee, ~~1 Superintendent of schools~~ **Director of Education or designate**, 1 principal or vice-principal, 1 elementary teacher representative, 1 secondary teacher representative, 1 Canadian Union of Public Employees (CUPE) representative, 1 Facilities Department representative, 1 Finance Department representative, 1 Information Services Department representative.

MANDATE OF THE COMMITTEE:

The Environmental Education Committee will support the Board's Environmental Education strategic plan to cultivate environmentally literate citizenship in students of Rainbow Schools.

WHEN COMMITTEE MEETS:

At the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Equity and Inclusive Education Committee

MEMBERSHIP:

3 Trustees, 1 Superintendent of schools **Director of Education or designate**, 1 Human Resources representative, interested principals or vice-principals, teachers, other staff members and community members

MANDATE OF THE COMMITTEE:

The Equity and Inclusive Committee will support the implementation of the **Ministry document:** *“Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation”* Ministry document.

WHEN COMMITTEE MEETS:

Four meetings in the school year at the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: First Nations Advisory Committee (FNAC)
(per Education Service Agreements)

MEMBERSHIP:

3 trustees (including First Nations Trustee), ~~1 Superintendent of schools~~
Director of Education or designate, the Principal, ~~of First Nations Métis Inuit Education~~
Indigenous Education, 1 representative from each of the First Nations with whom an Education Service Agreement has been established, 1 representative from the urban First Nations, 1 representative from a First Nation education institute.

MANDATE OF THE COMMITTEE:

The First Nations Advisory Committee shall consider matters, report and make recommendations to the Board* in respect of matters affecting the establishment, development and delivery of programs and services for First Nations students of the Board.

WHEN COMMITTEE MEETS:

September, November, February and May and at the call of the Superintendent representative **Director of Education or designate**.

* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Labour Relations Committee

MEMBERSHIP:

Four **Five** Trustees, Director of Education **or designate**, Superintendent of Business, Manager of Human Resources.

MANDATE OF THE COMMITTEE:

The Labour Relations Committee will consider matters and make recommendations to the Board pertaining to Collective Agreements and Terms and Conditions of Employment.

The Labour Relations Committee will elect members to the following sub committees: Elementary Joint, and District 3 Management Liaison.

Approval of the Labour Relations Committee will be required when considering a severance for a staff member employed as a superintendent, principal, manager or vice-principal and where the severance package developed exceeds the legal requirements.

The Labour Relations Committee will consider any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As required at the call of the Chair of the Labour Relations Committee.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.



Committee Information Sheet

NAME OF COMMITTEE: Parent Involvement Committee (PIC)
(Ontario Regulation 612/00)

MEMBERSHIP:

Two **One** Trustees, ~~1 Superintendent of schools~~ **Director of Education or designate**, 1 elementary principal representative, 1 secondary principal representative, 1 elementary teacher representative, 1 secondary teacher representative, School Council representatives as per Parent Involvement Committee (PIC) Terms of Reference.

MANDATE OF THE COMMITTEE:

The Parent Involvement Committee will advise the Board as required by the Ministry or Board, enhance parent engagement and consider matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As indicated in PIC Terms of Reference.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: School Year Structure Committee
(Ontario Regulation 304)

MEMBERSHIP:

2 Trustees, 1 Student Trustee, Director of Education **or designate**, Chair of Parent Involvement Committee, 1 Canadian Union of Public Employees (CUPE) representative, 1 Elementary Teachers' Federation of Ontario (ETFO) representative, 1 ETFO Occasional representative, 1 Ontario Secondary School Teachers' Federation (OSSTF) representative, 1 OSSTF Occasional representative, 1 Ontario Public Service Employees Union (OPSEU) representative, 1 elementary Rainbow District Principals' Council (RDPC) representative, and 1 secondary RDPC representative.

MANDATE OF THE COMMITTEE:

The School Year Structure Committee will consider matters and make recommendations pertaining to Ontario Regulation ~~822/82~~ **304** under *The Education Act*.

The school year structure is planned in conjunction with the other three area boards (French Public, English Catholic, French Catholic).

WHEN COMMITTEE MEETS:

A minimum of one meeting per year at the call of the Director **of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Special Education Advisory Committee (SEAC)
(Ontario Regulation 464/97)

MEMBERSHIP:

2 Trustees, 2 alternate trustees, 1 Superintendent of schools (responsible for Special Education) **Director of Education or designate**, the Principal of Special Education, 1 Special Education Consultant, parent representatives from local associations and 3 parents appointed at large.

MANDATE OF THE COMMITTEE:

The Special Education Advisory Committee will consider matters and make recommendations to the Board * pertaining to the establishment, development and delivery of special education programs and services for exceptional pupils of the Board, the annual review of the Special Education Plan, the Board's annual budget process as it relates to special education and other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Strategic Planning Committee

MEMBERSHIP:

All Trustees, Director of Education, Superintendent of Business.

MANDATE OF THE COMMITTEE:

The Strategic Planning Committee will consider matters and make recommendations to the Board pertaining to student achievement and well-being, capital projects, budget, policies, governance bylaws, and any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.



Committee Information Sheet

NAME OF COMMITTEE: Student Senate Committee

MEMBERSHIP:

3 Trustees (including the Student Trustee), Director of Education or designate, maximum of 2 student representatives from each secondary school within the Board.

MANDATE OF THE COMMITTEE:

The mandate is the responsibility of the Student Trustee as directed in the Board of Trustees Procedures: Student Trustee.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



Committee Information Sheet

NAME OF COMMITTEE: Supervised Alternative Learning (SAL)
(Ontario Regulation 374/10)

MEMBERSHIP:

Each Supervised Alternative Learning (SAL) meeting shall consist of 1 trustee (who shall act as the chair of the committee), ~~1 Superintendent of schools~~ **Director of Education or designate, Principal of** Student Success Leader, 1 SAL teacher, and 1 community representative.

MANDATE OF THE COMMITTEE:

The Supervised Alternative Learning (SAL) Committee will consider matters pertaining to: Regulation 374/10 "Supervised Alternative Learning and Other Excusals from Attendance at School" addressing the needs of students most at risk of disengaging from school.

WHEN COMMITTEE MEETS:

At the call of the ~~Superintendent representative~~ **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.