

Rainbow District School Board

**ORGANIZATIONAL BOARD MEETING**  
to be held in the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive  
on Tuesday, December 10, 2019 at 5:00 p.m.

**AGENDA  
AND RECOMMENDED MOTIONS**

1. **Call to Order** \*Secretary

2. **Approval of Agenda** \*Secretary

Motion:

That the agenda for the Organizational meeting of the Board of December 10, 2019 be approved.

3. **Election of Chair** \*Secretary  
Call for nominations.

a) Motion:

That nominations be closed.

Following the close of nominations, nominees will be asked to confirm their willingness to stand for this office. The nominators will then be given an opportunity to comment on the nominations. Trustees nominated will have an opportunity to address trustees.

*A vote by secret ballot will be conducted.*

b) Motion:

That \_\_\_\_\_ be declared elected Chair of Rainbow District School Board.

4. **In-Coming Chair's Remarks** \*Chair

5. **Presentation to Outgoing Chair** \*Director

6. **Past Chair's Remarks** \*Past Chair

7. **Election of Vice-Chair** \*Chair

Call for nominations.

- a) Motion:  
That nominations be closed.

Following the close of nominations, nominees will be asked to confirm their willingness to stand for this office. The nominators will then be given an opportunity to comment on the nominations. Trustees nominated will have an opportunity to address trustees.

*A vote by secret ballot will be conducted.*

- b) Motion:  
That \_\_\_\_\_ be declared elected Vice-Chair of Rainbow District School Board.

8. **Recommendation from Strategic Planning Committee** \*Chair

Motion:  
That the changes to Committee Information (as attached) be approved.

9. **Membership on Standing Board Committees** \*Chair

Trustees have been asked to submit names to appear on the ballots for the various Board committees. Nominations will also be accepted from the floor. If required, a vote by secret ballot will be conducted for each committee.

Motion:  
That the membership on Standing Board Committees be approved.

10. **OPSBA (Ontario Public School Board's Association)** \*Chair  
***- Delegate and Alternate***

- a) Call for nominations for OPSBA delegate

1. Motion:  
That nominations be closed.

*A vote by secret ballot will be conducted.*

2. Motion:  
That \_\_\_\_\_ be declared elected Rainbow District School Board's voting delegate to the Ontario Public School Board's Association.

- b) Call for nominations for OPSBA Alternate \*Chair
1. Motion:  
That nominations be closed.
  2. Motion:  
That \_\_\_\_\_ be declared elected Rainbow District School Board's voting alternate to the Ontario Public School Boards' Association.
11. **Governance Policy No. GOV-05 Code of Conduct: Board Members**  
At the Annual Organizational Meeting, two alternate Trustees shall be chosen by the Board to be used when the circumstance warrant that one or both Trustees are needed in place of the Chair and/or Vice-Chair to carry out the duties required under these Enforcement Procedures.
- a) Call for nominations.  
A vote by secret ballot will be conducted.
- Motion:  
That nominations be closed.
- Motion:  
That \_\_\_\_\_ be declared elected first alternate as per Board Policy No. GOV-05 Code of Conduct: Board Members.
- b) Call for nominations.  
A vote by secret ballot will be conducted.
- Motion:  
That nominations be closed.
- Motion:  
That \_\_\_\_\_ be declared elected second alternate as per Board Policy No. GOV-05 Code of Conduct: Board Members.
12. **Ballots** \*Chair
- Motion:  
That the ballots for all positions be destroyed.
13. **Adjournment** \*Chair
- Motion:  
That we now adjourn ( ) p.m.

## Committee Information Sheet

NAME OF COMMITTEE: Accessibility Planning Committee

MEMBERSHIP:

1 Trustee (SEAC representative), 1 Superintendent of schools **Director of Education or designate**, Manager of Human Resources, Manager of Information Services, Manager of Facilities, Principal of Special Education, 1 Parent Involvement Committee member, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Accessibility Planning Committee will consider matters and make recommendations to the Board pertaining to the annual review and preparation of the accessibility plan in compliance with the “*Ontarians with Disabilities Act*”.

The Accessibility Planning Committee must ensure that consultation with people with disabilities is undertaken, that the initiatives in the previous year’s plan are reviewed and that new initiatives are identified for the upcoming school year in compliance with legislated requirements.

HOW OFTEN MEETINGS TAKE PLACE:

A minimum of once per year at the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Audit Committee  
(Ontario Regulation 361/10)

MEMBERSHIP: (4 year term)

3 Trustees, 2 non-trustee members (appointed by selection committee),  
Director of Education **or designate**, Superintendent of Business

MANDATE OF THE COMMITTEE:

The Audit Committee shall assist the Board in fulfilling its duties related to governance and oversight including: the financial reporting process, the internal control framework, risk management practices, performance and function of the Board's internal and external auditors and the Board's compliance with its obligation under legislation.

The Audit Committee shall review and report on all items as listed in "*Ontario Regulation 361/10 – Audit Committees*".

WHEN COMMITTEE MEETS:

A minimum of three times per year at the call of the Superintendent of Business.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Environmental Education Committee

MEMBERSHIP:

1 Trustee, 1 Student Trustee, ~~1 Superintendent of schools~~ **Director of Education or designate**, 1 principal or vice-principal, 1 elementary teacher representative, 1 secondary teacher representative, 1 Canadian Union of Public Employees (CUPE) representative, 1 Facilities Department representative, 1 Finance Department representative, 1 Information Services Department representative, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Environmental Education Committee will support the Board's Environmental Education strategic plan to cultivate environmentally literate citizenship in students of Rainbow Schools.

WHEN COMMITTEE MEETS:

At the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Equity and Inclusive Education Committee

MEMBERSHIP:

3 Trustees, 1 Superintendent of schools **Director of Education or designate**, 1 Human Resources representative, interested principals or vice-principals, teachers, other staff members and community members, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Equity and Inclusive Committee will support the implementation of the **Ministry document:** *"Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation"* Ministry document.

WHEN COMMITTEE MEETS:

Four meetings in the school year at the call of the Superintendent representative **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: First Nations Advisory Committee (FNAC)  
**(per Education Service Agreements)**

MEMBERSHIP:

3 trustees (including First Nations Trustee), ~~1 Superintendent of schools~~  
**Director of Education or designate**, the Principal, ~~of First Nations Métis Inuit Education~~  
**Indigenous Education**, 1 representative from each of the First Nations with whom an Education Service Agreement has been established, 1 representative from the urban First Nations, 1 representative from a First Nation education institute, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The First Nations Advisory Committee shall consider matters, report and make recommendations to the Board\* in respect of matters affecting the establishment, development and delivery of programs and services for First Nations students of the Board.

WHEN COMMITTEE MEETS:

September, November, February and May and at the call of the Superintendent representative **Director of Education or designate**.

\* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.





## Committee Information Sheet

NAME OF COMMITTEE: Labour Relations Committee

MEMBERSHIP:

Four **Five** Trustees, Director of Education **or designate**, Superintendent of Business, Manager of Human Resources, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Labour Relations Committee will consider matters and make recommendations to the Board pertaining to Collective Agreements and Terms and Conditions of Employment.

The Labour Relations Committee will elect members to the following ~~sub committees~~: Elementary Joint and District 3 Management Liaison.

Approval of the Labour Relations Committee will be required when considering a severance for a staff member employed as a superintendent, principal, manager or vice-principal and where the severance package developed exceeds the legal requirements.

The Labour Relations Committee will consider any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As required at the call of the Chair of the Labour Relations Committee.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.

December 2019



## Committee Information Sheet

NAME OF COMMITTEE: Parent Involvement Committee (PIC)  
**(Ontario Regulation 612/00)**

MEMBERSHIP:

Two **One** Trustees, ~~1 Superintendent of schools~~ **Director of Education or designate**, 1 elementary principal representative, 1 secondary principal representative, 1 elementary teacher representative, 1 secondary teacher representative, School Council representatives as per Parent Involvement Committee (PIC) Terms of Reference, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Parent Involvement Committee will advise the Board as required by the Ministry or Board, enhance parent engagement and consider matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As indicated in PIC Terms of Reference.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: School Year Structure Committee  
**(Ontario Regulation 304)**

MEMBERSHIP:

2 Trustees, 1 Student Trustee **3 Trustees (including the Student Trustee)** Director of Education **or designate**, Chair of Parent Involvement Committee, 1 Canadian Union of Public Employees (CUPE) representative, 1 Elementary Teachers' Federation of Ontario (ETFO) representative, 1 ETFO Occasional representative, 1 Ontario Secondary School Teachers' Federation (OSSTF) representative, 1 OSSTF Occasional representative, 1 Ontario Public Service Employees Union (OPSEU) representative, 1 elementary Rainbow District Principals' Council (RDPC) representative, and 1 secondary RDPC representative, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The School Year Structure Committee will consider matters and make recommendations pertaining to Ontario Regulation ~~822/82~~ **304** under *The Education Act*.

The school year structure is planned in conjunction with the other three area boards (French Public, English Catholic, French Catholic).

WHEN COMMITTEE MEETS:

A minimum of one meeting per year at the call of the Director **of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Special Education Advisory Committee (SEAC)  
**(Ontario Regulation 464/97)**

MEMBERSHIP:

2 Trustees, 2 alternate trustees, 1 Superintendent of schools (responsible for Special Education) **Director of Education or designate**, the Principal of Special Education, 1 Special Education Consultant, parent representatives from local associations and 3 parents appointed at large, **Chair of the Board as ex-officio**.

MANDATE OF THE COMMITTEE:

The Special Education Advisory Committee will consider matters and make recommendations to the Board \* pertaining to the establishment, development and delivery of special education programs and services for exceptional pupils of the Board, the annual review of the Special Education Plan, the Board's annual budget process as it relates to special education and other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

\* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Strategic Planning Committee

MEMBERSHIP:

All Trustees, Director of Education, Superintendent of Business.

MANDATE OF THE COMMITTEE:

The Strategic Planning Committee will consider matters and make recommendations to the Board pertaining to student achievement and well-being, capital projects, budget, policies, governance bylaws, and any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.

## Committee Information Sheet

NAME OF COMMITTEE: Student Senate Committee

MEMBERSHIP:

3 Trustees (including the Student Trustee), Director of Education or designate, maximum of 2 student representatives from each secondary school within the Board, **1 Indigenous student representative, Chair of the Board as ex-officio.**

MANDATE OF THE COMMITTEE:

The mandate is the responsibility of the Student Trustee as directed in the Board of Trustees Procedures: Student Trustee.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information Sheet

NAME OF COMMITTEE: Supervised Alternative Learning (SAL)  
**(Ontario Regulation 374/10)**

MEMBERSHIP:

Each Supervised Alternative Learning (SAL) meeting shall consist of 1 trustee (who shall act as the chair of the committee), ~~1 Superintendent of schools~~ **Director of Education or designate, Principal of** Student Success Leader, 1 SAL teacher, and 1 community representative.

MANDATE OF THE COMMITTEE:

The Supervised Alternative Learning (SAL) Committee will consider matters pertaining to: Regulation 374/10 "Supervised Alternative Learning and Other Excusals from Attendance at School" addressing the needs of students most at risk of disengaging from school.

WHEN COMMITTEE MEETS:

At the call of the ~~Superintendent representative~~ **Director of Education or designate**.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.