



H. **FUTURE MEETINGS**

\*Chair

January 11, 2022  
February 1, 2022  
March 1, 2022  
April 5, 2022  
May 3, 2022  
June 7, 2022

I. **ADJOURNMENT**

\*Chair

Motion:

That the meeting be adjourned (                    ).

RAINBOW DISTRICT SCHOOL BOARD  
**Minutes of the**  
**STRATEGIC PLANNING COMMITTEE MEETING**

held electronically via Google Meet  
from the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive, Sudbury  
on Tuesday, November 2, 2021 at 5:00 pm.

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Present: Trustees: D. Morrison (Chair), B. Clement, D. Dewar, A. Gibson, J. Hunda, J. Kosmerly, K. St. Jean, M. Stringer, Student Trustee Yao  
Absent: L. Debassige  
Officials: B. Bourget – Director and Secretary of the Board  
D. Bazinet – Superintendent of Business  
L. Fisher, J. Noble, K. Wachnuk – Superintendents  
Staff: N. Charette, H. Thirkill, C. Whitson, M. McKelvey, N. Cecchetto, T. Hayes, R. Boucher

Chair Morrison advised that the meeting was being live-streamed.

Director Bourget completed roll call to establish who was participating in the Google Meet Strategic Planning Committee meeting.

A. **APPROVAL OF AGENDA**

Motion: J.Hunda/D.Dewar

That the agenda for the Strategic Planning Committee meeting for November 2, 2021 be approved. - **Carried**

B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** NIL

C. **PRESENTATIONS**

**School Bus Seatbelt Pilot Project and New Tablet System**

Renee Boucher, Executive Director with the Sudbury Student Services Consortium provided trustees with informative presentations about the Transport Canada Pilot Project and the new technology available to drivers through the use of tablets and a routing/GPS system.

Renee Boucher spoke about the three buses that have been received from Transport Canada equipped with three-point seat belts and five-point harnesses for the pilot project.

She explained that there is a driver, a monitor and an observer, funded by Transport Canada, on each of the three buses to collect data for this pilot project. The pilot project will continue until the end of this school year. Observations will help determine whether legislation should be changed around the use of seatbelts on buses

Trustees had the opportunity to comment and ask questions.

Renee Boucher spoke about the new tablet systems that have been installed on every school bus. Every driver was provided with a QR Code which will load his/her route information into the tablet.

Drivers are getting familiar with the new system. There is potential for student tracking and a parent application with this software. The consortium will conduct a pilot program to test the software and expects that by September 2022, this system will be in place for all students on all bus routes.

Trustees thanked Renee Boucher for her presentation as well as for all the hard work that has been done during the last two years with transporting students to Rainbow Schools during the pandemic.

D. **OLD BUSINESS**

Minutes

Motion: B.Clement /J.Hunda

That the minutes of the Strategic Planning Committee meeting held on October 12, 2021 be approved. - **Carried**

E. **NEW BUSINESS** NIL

F. **FUTURE ITEMS**

Athletics

Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members
- Policy No. GOV-15: Student Accommodation

Student Senate

G. **TRUSTEES' REMARKS**

Trustee Kosmerly asked about trustees meeting with Director Bourget to discuss the Board's Strategic Directions 2022-2027. Director Bourget confirmed that the group will work together to review feedback and create a plan.

Trustee Gibson asked about the Accessibility Committee. Superintendent Bazinet responded a meeting is planned for early in 2022.

H. **FUTURE MEETINGS**

November 23, 2021  
January 11, 2022  
February 1, 2022  
March 1, 2022  
April 5, 2022  
May 3, 2022  
June 7, 2022

I. **ADJOURNMENT**

Motion: B.Clement

That the meeting be adjourned (5:57 pm). - **Carried**



## Committee Information

NAME OF COMMITTEE: Accessibility Planning Committee

MEMBERSHIP:

1 Trustee (SEAC representative), Director of Education or designate, Manager of Human Resources, Manager of Information Services, Manager of Facilities, Principal of Special Education, 1 Parent Involvement Committee member, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Accessibility Planning Committee will consider matters and make recommendations to the Board pertaining to the annual review and preparation of the accessibility plan in compliance with the "*Ontarians with Disabilities Act*".

The Accessibility Planning Committee must ensure that consultation with people with disabilities is undertaken, that the initiatives in the previous year's plan are reviewed and that new initiatives are identified for the upcoming school year in compliance with legislated requirements.

HOW OFTEN MEETINGS TAKE PLACE:

A minimum of once per year at the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information

NAME OF COMMITTEE: Audit Committee  
(Ontario Regulation 361/10)

MEMBERSHIP: (4-year term)

3 Trustees, 2 non-trustee members (appointed by selection committee),  
Director of Education or designate, Superintendent of Business

MANDATE OF THE COMMITTEE:

The Audit Committee shall assist the Board in fulfilling its duties related to governance and oversight including: the financial reporting process, the internal control framework, risk management practices, performance and function of the Board's internal and external auditors and the Board's compliance with its obligation under legislation.

The Audit Committee shall review and report on all items as listed in "*Ontario Regulation 361/10 – Audit Committees*".

WHEN COMMITTEE MEETS:

A minimum of three times per year at the call of the Superintendent of Business.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE: Environmental Education Committee

MEMBERSHIP:

1 Trustee, 1 Student Trustee, Director of Education or designate, 1 principal or vice-principal, 1 elementary teacher representative, 1 secondary teacher representative, 1 Canadian Union of Public Employees (CUPE) representative, 1 Facilities Department representative, 1 Finance Department representative, 1 Information Services Department representative, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Environmental Education Committee will support the Board's Environmental Education strategic plan to cultivate environmentally literate citizenship in students of Rainbow Schools.

WHEN COMMITTEE MEETS:

At the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.





## Committee Information

NAME OF COMMITTEE: Equity and Inclusive Education Committee

MEMBERSHIP:

3 Trustees, Director of Education or designate, 1 Human Resources representative, interested principals or vice-principals, teachers, other staff members and community members, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Equity and Inclusive Committee will support the implementation of the Ministry document: *“Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation”*.

WHEN COMMITTEE MEETS:

Four meetings in the school year at the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## Committee Information

NAME OF COMMITTEE: First Nations Advisory Committee (FNAC)  
(per Education Service Agreements)

MEMBERSHIP:

3 trustees (including First Nations Trustee), Director of Education or designate, the Principal, Indigenous Education, 1 representative from each of the First Nations with whom an Education Service Agreement has been established, 1 representative from the urban First Nations, 1 representative from a First Nation education institute, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The First Nations Advisory Committee shall consider matters, report and make recommendations to the Board\* in respect of matters affecting the establishment, development and delivery of programs and services for First Nations students of the Board.

WHEN COMMITTEE MEETS:

September, November, February and May and at the call of the Director of Education or designate.

\* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE: Labour Relations Committee

MEMBERSHIP:

Five Trustees, Director of Education or designate, Superintendent of Business, Manager of Human Resources, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Labour Relations Committee will consider matters and make recommendations to the Board pertaining to Collective Agreements and Terms and Conditions of Employment.

The Labour Relations Committee will elect members to the: Elementary Joint and District 3 Management Liaison.

Approval of the Labour Relations Committee will be required when considering a severance for a staff member employed as a superintendent, principal, manager or vice-principal and where the severance package developed exceeds the legal requirements.

The Labour Relations Committee will consider any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As required at the call of the Chair of the Labour Relations Committee.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.



## **Committee Information**

NAME OF COMMITTEE: Parent Involvement Committee (PIC)  
(Ontario Regulation 612/00)

MEMBERSHIP:

One Trustee, Director of Education or designate, 1 elementary principal representative, 1 secondary principal representative, 1 elementary teacher representative, 1 secondary teacher representative, School Council representatives as per Parent Involvement Committee (PIC) Terms of Reference, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Parent Involvement Committee will advise the Board as required by the Ministry or Board, enhance parent engagement and consider matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As indicated in PIC Terms of Reference.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE: Supervised Alternative Learning (SAL)  
(Ontario Regulation 374/10)

MEMBERSHIP:

Each Supervised Alternative Learning (SAL) meeting shall consist of 1 trustee (who shall act as the chair of the committee, Director of Education or designate, Principal of Student Success, 1 SAL teacher, and 1 community representative.

MANDATE OF THE COMMITTEE:

The Supervised Alternative Learning (SAL) Committee will consider matters pertaining to: Regulation 374/10 "Supervised Alternative Learning and Other Excusals from Attendance at School" addressing the needs of students most at risk of disengaging from school.

WHEN COMMITTEE MEETS:

At the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.



## **Committee Information**

**NAME OF COMMITTEE:** School Year Structure Committee  
(Ontario Regulation 304)

**MEMBERSHIP:**

3 Trustees (including the Student Trustee) Director of Education or designate, Chair of Parent Involvement Committee, 1 Canadian Union of Public Employees (CUPE) representative, 1 Elementary Teachers' Federation of Ontario (ETFO) representative, 1 ETFO Occasional representative, 1 Ontario Secondary School Teachers' Federation (OSSTF) representative, 1 OSSTF Occasional representative, 1 Ontario Public Service Employees Union (OPSEU) representative, 1 elementary Rainbow District Principals' Council (RDPC) representative, and 1 secondary RDPC representative, Chair of the Board as ex-officio.

**MANDATE OF THE COMMITTEE:**

The School Year Structure Committee will consider matters and make recommendations pertaining to Ontario Regulation 304 under *The Education Act*.

The school year structure is planned in conjunction with the other three area boards (French Public, English Catholic, French Catholic).

**WHEN COMMITTEE MEETS:**

A minimum of one meeting per year at the call of the Director of Education or designate.

**REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE**

Once per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE: Special Education Advisory Committee (SEAC)  
(Ontario Regulation 464/97)

MEMBERSHIP:

2 Trustees, 2 alternate trustees, Director of Education or designate, the Principal of Special Education, 1 Special Education Consultant, parent representatives from local associations and 3 parents appointed at large, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Special Education Advisory Committee will consider matters and make recommendations to the Board \* pertaining to the establishment, development and delivery of special education programs and services for exceptional pupils of the Board, the annual review of the Special Education Plan, the Board's annual budget process as it relates to special education and other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

\* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE: Strategic Planning Committee

MEMBERSHIP:

All Trustees, Director of Education, Superintendent of Business.

MANDATE OF THE COMMITTEE:

The Strategic Planning Committee will consider matters and make recommendations to the Board pertaining to student achievement and well-being, capital projects, budget, policies, governance bylaws, and any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.





## **Committee Information**

NAME OF COMMITTEE: Student Senate Committee

MEMBERSHIP:

3 Trustees (including the Student Trustee), Director of Education or designate, maximum of 2 student representatives from each secondary school within the Board, 1 Indigenous student representative, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The mandate is the responsibility of the Student Trustee as directed in the Board of Trustees Procedures: Student Trustee.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.