

**RAINBOW DISTRICT SCHOOL BOARD**  
**REGULAR BOARD MEETING**  
to be held electronically via Google Meet  
in the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive  
on Tuesday, October 25, 2022 at 5:00 p.m.

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<b>AGENDA AND RECOMMENDED MOTIONS</b>
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**Roll Call**

**A. APPROVAL OF AGENDA**

\*Chair

Motion:

That the agenda for the Regular Board meeting of October 25, 2022 be approved.

**B. PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST**

\*Chair

**C. PRESENTATIONS NIL**

\*Chair

**D. REPORT FROM THE IN-CAMERA COMMITTEE OF THE WHOLE MEETING OF THE BOARD**

\*Director

**E. OLD BUSINESS**

**1. Previous Minutes**

\*Chair

Motion:

That the minutes of the Board Meeting held on Tuesday, September 27, 2022 be approved.

**2. Tenders/Requests for Proposals NIL**

\*SBO

**3. Reports and Recommendations from Board Committees**

\*Chair

**a) Governance Policy Updates**

\*Director

**i. Motion:**

That the changes as outlined in *Policy No. GOV-01: Vision, Mission, and Values* as amended be approved.

- ii. Motion:  
That the changes as outlined in *Policy No. GOV-03: Role of the Board of Trustees* as amended be approved.

b) **Governance By-Laws Update**

Motion:  
That the changes as outlined in Governance By-Law 3: Organizational Meeting, point 3.1 as amended be approved.

F. **NEW BUSINESS**

\*Chair

1. **2022-2023 School Year Update**

\*Director

2. **OSBIE Refund**

\*SBO

3. **2021-2022 Financial Statements (re: OSBIE)**

\*SBO

4. **Finance**

\*SBO

Honorarium for Trustees

Motion:  
That BOARD OF TRUSTEES PROCEDURE – TRUSTEE HONORARIA, be approved for the 2022-2026 term of office.

5. **Trustee Expenditures 2021/2022**

\*SBO

6. **Requests for Leave of Absence**

\*Chair

Motion:  
That \_\_\_\_\_ be granted a leave of absence from the October 25, 2022 Board meeting.

7. **Director's Remarks**

\*Director

8. **Other Items**

\*Chair

OPSBA Director  
Student Trustee

9. **Trustees' Remarks/Questions**

***Reminder: Trustees who require detailed information on specific questions are encouraged to contact the Director prior to the meeting.***

10. **Chairperson's Remarks**

\*Chair

**G. INFORMATION AND PROPOSALS**

\*Chair

1. **Reports from Officials and Staff**

Audit Committee minutes June 20, 2022 (official)

Special Education Advisory Committee minutes September 14, 2022 (official)

2. **Non-Staff Communications**

OPSBA 2022-2023 Central Bargaining Invoice dated September 1, 2022

**H. FUTURE MEETINGS**

\*Chair

Accessibility Committee Meeting November 3, 2022 10:30 am

Student Senate Meeting November 7, 2022 5:30 pm

Strategic Planning Committee Meeting November 8, 2022 5:00 pm

Equity & Inclusion Committee November 10, 2022 4:00 pm

First Nation Advisory Committee November 17, 2022 10:00 am

Board Meeting November 15, 2022 5:00 pm

Parent Involvement Committee December 13, 2022 7:00 pm

**I. ADJOURNMENT**

\*Chair

**Motion:**

That we do now adjourn at                      p.m.

## **RAINBOW DISTRICT SCHOOL BOARD**

### **MINUTES OF THE REGULAR BOARD MEETING**

held electronically via Google Meet  
and livestreamed from the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive, Sudbury  
on Tuesday, September 27, 2022 at 5:00 p.m.

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Present: Trustees: B. Clement (Chair), D. Dewar, A. Gibson, J. Hunda,  
J. Kosmerly, D. Morrison, M. Stringer, Student Trustee Kuntsi,  
Student Trustee Trudeau  
Absent: L. Debassige, K. St. Jean  
Officials: B. Bourget – Director and Secretary of the Board  
D. Bazinet - Superintendent of Business  
L. Fisher, J. Noble, K. Wachnuk - Superintendents  
N. Charette, D. Peristeridis, C. Whitson  
Others: S. Ackroyd, D. St. Amour, A. Conley, N. Cecchetto, K. Dokis,  
R. Duffy, P. Gil-Alfau, T. Hayes, S. Jokinen, D. Kitching,  
D. Koziar, K. MacKenzie, B. Managhan, C. McDonald,  
M. McNamara, N. Mousseau, T. Nadjiwon, J. Vallier,  
C. Wilson

Chair Clement advised that the meeting was being live-streamed and archived.

Chair Clement read a declaration of land acknowledgement aloud.

Director Bourget completed roll call to establish who was participating in the Google meet.

#### **A. APPROVAL OF AGENDA**

Motion: 22-R96, J. Kosmerly/M. Stringer

That the agenda for the Regular Board meeting of September 27, 2022 be approved.

#### **Poll vote**

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

**– Carried**

**B. PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** NIL

**C. PRESENTATIONS**

Summer Programs for Students

A detailed presentation was provided to trustees highlighting events from the eight different summer programs that were offered to students during July and August. Three special education programs were offered as well as a mental health support, kindergarten camp, the elementary grade 1 to 8 program, a program for newcomers and the secondary program.

Presenters included:

- Colleen McDonald, Principal of Special Education Programs and Services
- Brien Managhan, Manager of Applied Behaviour Analysis Services
- Sarah Jokinen, RDSB Mental Health Lead
- Ashleigh Conley, Principal of Kindergarten Camp
- Kate MacKenzie, Vice Principal of Kindergarten Camp
- Carrie Wilson, Principal of the CODE Summer Learning Program
- Richard Duffy, Site Lead of the Intermediate CODE Summer Learning Program
- Pablo Gil-Alfau and Tim Nadjiwon, Program for Indigenous Learners
- Dan Koziar, Program for Newcomers
- David St. Amour, Principal of the Secondary Summer Learning Program

Presenters acknowledged the dedicated staff who made these summer programs such a success for students, while being enjoyable and educational.

Trustees shared their appreciation for the informative presentation and had the opportunity to comment and ask questions.

**D. REPORT FROM THE IN-CAMERA COMMITTEE OF THE WHOLE MEETING OF THE BOARD**

No meeting held. No report.

**E. OLD BUSINESS**

**1. Previous Minutes**

Motion: 22-R97, D.Dewar/J.Hunda

That the minutes of the Board Meeting held on Tuesday, August 30, 2022 be approved, as amended, with the amendment being, F.4. motion to read *That the Rainbow District School Board support a request for a permanent easement for the purpose of installation and use of a storm sewer for Churchill Public School on part of Auger Avenue.*

**Poll vote**

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

**– Carried**

**2. Tenders/Requests for Proposals**

**Motion: 22-R98, J.Kosmerly/D.Morrison**

That the Board award the contract for Tender #2022-19 for Winter Maintenance Services to the contractors listed on the attached spreadsheet as outlined in bold and highlighted.

**Poll vote**

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

**– Carried**

**3. Reports and Recommendations from Board Committees**

**a) Audit Committee (AC)**

**Motion: 22-R99, D.Morrison/J.Hunda**

That the 2021/2022 External Audit Plan be approved as recommended by the Audit Committee.

**Poll vote**

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: Opposed  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

**– Carried**

b) **Strategic Planning Committee**

**Governance Policy Updates**

- i. Notice of Motion: 22-R100, J.Kosmerly  
That the recommended changes as outlined in *Policy No. GOV-01: Vision, Mission, and Values* as amended be approved.
- ii. Notice Motion: 22-R101, D.Dewar  
That the recommended changes as outlined in *Policy No. GOV-03: Role of the Board of Trustees* as amended be approved.

**Governance By-Laws Update**

Notice of Motion: 22-R102, D.Morrison  
That the recommended changes as outlined in Governance By-Law 3: Organizational Meeting, point 3.1 as amended be approved.

**F. NEW BUSINESS**

1. **2022-2023 School Year Update**

Director Bourget shared an update for the 2022-2023 school year.

Director Bourget thanked our administrators, teachers, support staff, students and families for their engagement and ensuring a smooth transition throughout September.

He shared that the board is in its first year of implementing the Strategic Directions by highlighting initiatives in each of our six priority areas.

Trustees were given the opportunity to ask questions.

2. **Levying Education Taxes Bylaw**

Motion: 122-R103, J.Hunda/J.Kosmerly  
That the Levying Education Taxes for 2023 bylaw as attached be deemed to have been read three times and approved.

**Poll vote**

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

**– Carried**

3. **Various Capital Projects Update**

Nathalie Mousseau, Manager of Facility Services, presented a slideshow of photos with updates on the various completed and ongoing construction projects over the past fiscal year.

Trustees were given the opportunity to ask questions.

4. **Ontario Student Trustee Association (OSTA-AECO) Fall General Meeting**

Motion: 22-R104, M.Stringer/J.Hunda

That the board approve the attendance of Student Trustee Kuntsi and Student Trustee Trudeau at the OSTA-AECO Fall General Meeting October 20 to 23, 2022 in Toronto.

Poll vote

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

– Carried

5. **Requests for Leave of Absence**

Motion: 22-R105, J.Kosmerly/M.Stringer

That Trustee Debassige and Trustee St. Jean be granted leaves of absence from the September 27, 2022 Board meeting.

Poll vote

*Bob Clement: In-favour  
Linda Debassige: Absent  
Doreen Dewar: In-favour  
Anita Gibson: In-favour  
Judy Hunda: In-favour  
Judy Kosmerly: In-favour  
Dena Morrison: In-favour  
Kerrie St Jean: Absent  
Margaret Stringer: In-favour*

– Carried

6. **Director's Remarks**

Let me begin by sharing my sincere appreciation of our wonderful teachers and educational support staff for their outstanding work to get our school year off to a great start. I would like to commend our students on a successful return to school and thank our families for their ongoing support.

Enrolment Update...(prior to the count date)

Secondary: Current – 4652 Predicted - 4616 predicted - up 36



Elementary: Current – 9229      Predicted - 8886 predicted - up 344

Additional staffing in place.

Community Use / Dome Bookings are being granted. Considerable interest.

Executive Council School Visits - Visiting schools to connect with staff and students.

Athletics are in full swing. Schools clubs, band, drama and activities are happening and our students are benefiting from the return to normal.

Cyril Varney - received permission from the Ministry of Education to list on the open market

I would like to express my gratitude to our facilities staff for their outstanding work in making our schools safe and inviting places to work and learn. We recognize the importance of the essential work you do each day and night to support our schools.

I would like to take a moment to congratulate Chief Shining Turtle on his retirement as Chief of Whitefish River First Nation. I would like to express our respect and gratitude for his partnership and contribution to Indigenous Education in Rainbow Schools.

As one of the original signatories to our Education Service Agreement with First Nation partners, Chief Shining Turtle has always been committed to student success and was a strong advocate for First Nations students. We wish Chief Shining Turtle all the best in his future endeavors.

Finally, I would like to take this opportunity to express my appreciation to our school administration and all staff for their dedication and commitment to student learning and well-being. Each day you work with heart, pride and determination to support our students and our communities. You exemplify what reaching minds and touching hearts is all about. Thank you for being difference makers!

7. **Other Items**

**OPSBA Director** – Trustee Kosmerly shared that she will be attending the OPSBA Board of Directors meeting in Toronto on September 30 – October 1, 2022, and will bring a report back to the next meeting.

**Student Trustee** – Student Trustee Kuntsi shared the first student senate meeting went very well. Senators shared different events happening in schools with sports and grade 9 intro days. She said that students were very happy that extra-curricular events were back. Student Trustee Trudeau reported that Senate also shared the various events that schools were hosting for Truth and Reconciliation week, to bring awareness and a better understanding.

## 8. **Trustees' Remarks/Questions**

Trustee Dewar expressed her disappointment with the response received from the Ministry regarding Policy/Program Memorandum 81.

Trustee Gibson presented the following motions:

*"That the changes to Governance By-Law 3: Organizational Meeting as amended be approved:*

*3.1. ~~The annual organizational meeting of the Board in a municipal election year will be held on the first Monday in December. In a municipal election year the Board shall hold its inaugural organizational meeting not later than seven days after the day on which the term of office of the board commences.~~*

*3.1.1. ~~In a non-election year, the Organizational and Regular meetings of the Board will be combined at the December meeting. In each following year, the Board shall hold its organizational meeting at the first meeting on or after the anniversary of the date of the term of office the board began; and at the first meeting after a vacancy occurs in the office of chair.~~*

Trustee Hunda thanked the Director, Superintendents and all staff for a wonderful start up to the school year.

## 9. **Chairperson's Remarks**

### NATIONAL DAY FOR TRUTH AND RECONCILIATION

We will mark a solemn day on Friday, September 30, 2022 as we observe the National Day for Truth and Reconciliation. It is a time to acknowledge the Survivors of Residential Schools who had the courage to share their stories and relive the trauma. It is also a time to remember the children who never came home. We will observe a moment of silence in our schools and fly flags at half-mast. We will come together and wear orange as a symbol of truth on our path towards reconciliation.

### INDIGO LOVE OF READING

As our Director mentioned in his update, Chelmsford Valley District Composite School was selected to participate in the Indigo Love of Reading Foundation's annual Adopt-a-School fundraising program. Until October 2nd, for every dollar donated to Chapters Sudbury in store and online, the Foundation will donate \$2 to support reading success at CVDCS. The link to donate can be found on the board's Facebook page.

### TAKE ME OUTSIDE DAY

The monthly environmental challenge for October is Take Me Outside Day - a reminder of the power of time spent outdoors. It's an invitation to extend the classroom to school grounds and natural areas, and promotes the significance of regular outdoor activity.

## ONTARIO UNIVERSITIES' FAIR

Ontario universities will host two information sessions in Rainbow Schools to help secondary students plan their post-secondary journey. The Ontario Universities' Fair will visit Espanola High School on Monday, October 3rd at 10 am and Lockerby Composite School on Thursday, October 6th at 6 pm. Parents/guardians are encouraged to attend.

## THANKSGIVING

As a reminder, all schools will be closed for Thanksgiving on Monday, October 10th.

## PIC AGM

Parents/guardians are invited to learn about "parenting through the storm" with author Ann Douglas as part of the Parent Involvement Committee's Annual General Meeting on Tuesday, October 18th. The election of PIC members will begin at 6 pm followed by the virtual keynote address at 7 pm.

## PROFESSIONAL ACTIVITY DAY

There will be no school for students on Monday, October 24th which is a Professional Activity Day.

## Days of Significance

Rainbow District School Board will continue to highlight and celebrate days of significance and events on its Facebook page.

My quote this month comes from an old Chinese proverb:

"Teachers open the door, but you must enter by yourself." – Chinese Proverb

Our doors are open and we invite students who have yet to graduate to come back to class to obtain a secondary school diploma. It's never too late to learn.

## **G. INFORMATION AND PROPOSALS**

### **1. Reports from Officials and Staff**

Special Education Advisory Committee minutes June 1, 2022 (official)

### **2. Non-Staff Communications**

PPM response to a letter created by board motion: 22-R72

## **H. FUTURE MEETINGS**

Student Senate Meeting October 3, 2022 5:30 pm

Special Education Advisory Committee October 5, 2022 11:30 am

Strategic Planning Committee Meeting October 11, 2022 5:00 pm

Environmental Education Committee Meeting October 12, 2022 3:30 pm

Equity & Inclusion Committee October 13, 2022 4:00 pm

Parent Involvement Committee AGM October 18, 2022 7:00 pm

Board Meeting October 25, 2022 5:00 pm

I. **ADJOURNMENT**

Motion: 22-R106, D.Dewar

That we do now adjourn at 7:58 p.m. – **Carried**

UNOFFICIAL

**BOARD POLICY No. GOV-01**

Adopted	March 25, 2014
Last Revised	September 27, 2016 May 23, 2018
Review Date	
Board Motion	18-R79

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**VISION, MISSION, AND VALUES**

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**1. RATIONALE**

This governance policy has been developed to identify the Board's vision, to describe the role the Board sees itself fulfilling, and to state the values that Rainbow District School Board embraces. This policy also sets out Board priorities for the district.

This policy is a public statement of the intent and governing principles of the Board.

**2. POLICY**

- 2.1 Rainbow District School Board's purpose is to exemplify and promote the following vision, mission and values:

**VISION**

We are leaders in learning, inspiring success for all students by reaching minds and touching hearts.

**MISSION**

~~We bring learning to life, enabling students to fulfill their aspirations.~~

Together, we prepare students to become lifelong learners, achieving their full potential as confident, caring members of society.

**VALUES**

- \*—Honesty
- \*—Respect
- \*—Empathy
- \*—Responsibility
- \*—Integrity
- \*—Courtesy
- \*—Resilience
- \*—Acceptance

- ~~•—Courage~~
- ~~•—Co-operation~~
- Humility
- Bravery
- Honesty
- Wisdom
- Truth
- Respect
- Love
- Resilience
- Equity
- Community

2.2 Rainbow District School Board has ~~two~~ **six** priorities that guide the work of the Board:

#### BOARD PRIORITIES

- ~~Reaching minds.~~
    - ~~• Provide authentic and engaging learning opportunities~~
    - ~~• Set high expectations and create excitement for learning~~
    - ~~• Support students to reach their potential~~
    - ~~• Foster 21st century skills and competencies~~
    - ~~• Deepen literacy and numeracy skills~~
  - ~~Touching hearts.~~
    - ~~• Nurture physical, mental, social and emotional well-being~~
    - ~~• Forge strong relationships and build resiliency~~
    - ~~• Honour diversity and enhance cultural understanding~~
    - ~~• Value student, staff, parent/guardian and partner voice~~
    - ~~• Celebrate student, staff, school and system success~~
- Student Success and Achievement
  - Truth and Reconciliation
  - Literacy and Numeracy
  - Mental Health and Well-Being
  - Environmental Education and Sustainability
  - Equity and Inclusive Education

2.3 Rainbow District School Board's logo message appears on Board publications:

*Reaching minds. Touching hearts.*

### 3. BOARD EXPECTATIONS

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Board Governance By-Laws and Policies, Administrative Procedures established by the Director of Education and all Board activities must be consistent with the Board's vision, mission and values.

**REFERENCE DOCUMENTS**

***Legal:***

*Education Act, S. 169.1 Duties and Powers of Boards*

***Board:***

Board Governance Policies  
Administrative Procedures

**BOARD POLICY No. GOV-03**

Adopted	March 25, 2014
Last Revised	May 23, 2018
Review Date	
Board Motion	18-R80

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## **ROLE OF THE BOARD OF TRUSTEES (hereinafter referred to as “ the Board”)**

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**RATIONALE**

This governance policy describes the Board's major areas of responsibility and supports effective board decision-making. Together with Board Policy Role of the Director of Education, this policy clarifies the distinction between the Board of Trustees' responsibility to govern and the Director's executive and administrative duties.

**POLICY: AREAS OF BOARD RESPONSIBILITY****ACCOUNTABILITY FOR STUDENT ACHIEVEMENT AND WELL-BEING**

- Make decisions that reflect Rainbow District School Board's focus on student achievement and its mission of ~~bringing learning to life, enabling students to fulfill their aspirations~~ **preparing students to become lifelong learners, achieving their full potential as confident, caring members of society.**
- Promote and foster a culture of equity and inclusion
- Ensure that an appropriate educational program is available for all students in Rainbow schools.
- Promote clear, consistent expectations that focus on successful outcomes for all students.
- Rainbow District School Board recognizes and appreciates the cultural and individual differences inherent within the children of the First Nations, Métis, and Inuit peoples and will encourage these students to become active participants within their own educational processes and valued contributors to the enrichment of other students.
- The Board will embed First Nations, Métis, and Inuit perspectives, traditions, and culture in curriculum content areas.
- The Board provides the opportunity for First Nations, Métis, and Inuit students and their parents to voluntarily self-identify to improve learning outcomes.
- Approve and ensure measures are in place that promotes student well-being.

**ACCOUNTABILITY TO THE PROVINCIAL GOVERNMENT**

- Act in accordance with the *Education Act*, Regulations, and other statutory requirements to ensure the implementation of provincial standards and policies.
- Provide advice to the Ministry of Education and the Ontario Public School Boards' Association, including advice regarding the regional and local implications of new policy recommendations.



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**ACCOUNTABILITY TO THE COMMUNITY**

- Make decisions that reflect Rainbow District School Board's vision, mission, values, and priorities as reflected in Strategic Directions.
- Make decisions that represent the interests of the entire Rainbow district.
- Ensure effective stewardship of the Board's resources.
- Establish processes that provide the First Nation Advisory Committee, the Special Education Advisory Committee, the Parent Involvement Committee and School Councils with opportunities for input according to their role.
- The Board is committed to building partnerships and effective working relationships with First Nations, Métis, and Inuit communities and organizations and to developing teaching strategies and resources to support the success of these students.
- Consult and engage with the staff, parents, students, and supporters of the Board on the Board's multi-year strategic directions.
- Provide reports that describe district results in accordance with provincial policy.
- Develop processes to receive and hear appeals in accordance with appropriate statutes and Board policy.
- Model a culture that reflects the Board's Code of Conduct.

**SYSTEM LEADERSHIP**

- Provide overall direction for the district by establishing the Board vision, mission, values, and priorities as reflected in Strategic Directions.
- Develop and approve a multi-year plan aimed at achieving the Board's goals.
- Include annual system priorities and expected outcomes in the Board plan.
- Annually approve the Board plan in public session for district distribution.
- Annually use the Board plan to drive the budget process.
- Annually review the Board plan with the Director of Education.
- Annually evaluate the effectiveness of Rainbow District School Board in relation to the Board plan.
- Monitor progress toward the improvement of student achievement and well-being.
- Ensure that reports on implementation of the Board plan are brought to the attention of supporters and employees of the Board.

**POLICY DEVELOPMENT, IMPLEMENTATION, AND REVIEW**

- Develop governance policies and by-laws that outline how the Board and district will successfully function, and that promote the Board's goals.
- Ensure that a rationale statement is developed for all new policies prior to development.
- Review Board policies regularly to ensure that they continue to reflect the desired purpose and impact.
- Monitor and evaluate the effectiveness of Board policies, directions, and priorities and the efficiency of the implementation of these policies.
- Hold the Director of Education responsible for the implementation and review of Board policies.

**DIRECTOR/BOARD RELATIONS**

- Select the Director of Education.
- Provide the Director with a clear job description and corporate direction.
- Delegate administrative authority and responsibility to the Director through Board policy, subject to the provisions and restrictions of the *Education Act* and Regulations.

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- Monitor and evaluate the performance of the Director in meeting the director's duties under the *Act*, including related policies, guidelines, and regulations as well as duties under the multi-year plan and any other duties assigned by the Board.
  - Promote the professional growth of the Director in providing quality district leadership.
  - Ensure ongoing capacity building and succession planning for key positions.
  - At least once a year at the director's request, provide the Director with an opportunity to meet alone with the Board in closed session.
  - Promote a positive working relationship with the Director of Education.

**FISCAL RESPONSIBILITY**

- Ensure that a budget development process is in place.
- Based on the Board's strategic plan and other provincial directions, annually approve the budget to ensure that financial resources are allocated to achieve the desired results.
- Ensure regular financial reporting to the Board.
- Monitor the adequacy, reliability, and integrity of financial and statistical information and data gathering activities.
- Approve as per legislation all student accommodation plans and other planning documents that drive budget decisions.
- Establish an Audit Committee to ensure that the district is compliant with provincial audit regulations and that the district has in place appropriate accountability processes.
- Set parameters for collective bargaining and ratify Memoranda of Agreements with all bargaining units and non-union groups.

**BOARD DEVELOPMENT**

- Conduct a self-assessment of the Board's effectiveness and performance on a regular basis.
- Develop an annual plan for both collective and individual trustee development by increasing knowledge of the trustee role, Board processes, issues, and the Board vision, mission, values and priorities.
- Use the expertise of the Director of Education and provincial organizations to help develop and support the trustees' professional development plan.
- Seek opportunities to network with other school boards.

**POLITICAL ADVOCACY AND COMMUNICATION**

- Develop and maintain positive and effective relations with officials in the Ministry of Education at central and regional offices, members of provincial parliament, and counterparts in municipal government.
- Advocate for the interests of Rainbow District School Board with the Ministry of Education and other provincial and municipal officials as appropriate.

**RECOGNITION**

- Develop mechanisms to ensure that Rainbow District School Board recognizes students and student achievement.
- Develop mechanisms to ensure that Rainbow District School Board recognizes the achievements of the staff, volunteers, and community members.

**REFERENCE DOCUMENTS**

**Legal:** *Education Act, S. 169.1; S. 170 Duties and Powers of Boards*

**Board:** Board Governance Policies  
*Strategic Directions for Rainbow Schools*

### 3. Governance By-Law 3: Organizational Meeting

- 3.1. The annual organizational meeting of the Board in a municipal election year will be ~~held on the first Monday in December.~~ **held as per the Municipal Elections Act, 1996.**
- 3.1.1. In a non-election year, the Organizational and Regular meetings of the Board will be combined at the December meeting.
- 3.2. At such meetings at the appointed time, the Secretary shall call the meeting to order.
- 3.3. At the annual organizational meeting of the Board in a municipal election year, the Secretary will call the meeting to order and read the election returns as certified by the Clerks of the Municipalities. These Clerks act as Returning Officers for the election of Trustees of Rainbow District School Board.
- 3.3.1. The Secretary shall certify that the members have met all procedural requirements and are eligible to take office.
- 3.4. The First Nations' representative shall be appointed as a member of the Board by recorded motion.
- 3.5. Prior to taking office, members will make a declaration as referred to in the *Education Act* and take an Oath of Allegiance as referred to in the *Education Act*.
- 3.6. With the Secretary presiding, or in his/her absence, a temporary Chairperson chosen by open vote of the Board, the Board shall proceed to elect a Chairperson by secret ballot for the ensuing year.
- 3.6.1. The Secretary or temporary Chairperson shall name the scrutineers.
- 3.6.2. The Secretary or temporary Chairperson shall call for nominations and seconders for the position of Chairperson.
- 3.6.3. Of those nominated and agreeing to allow their names to stand for election, the member receiving a clear majority of the votes cast by all members present shall be declared elected. The count shall not be declared. If no member receives a clear majority of the votes cast on the first ballot, the scrutineers will announce the result. The name receiving the fewest votes will be dropped and balloting will continue until a majority of votes are in favour of one person. If the final two candidates receive an equal number of votes, the drawing of lots will fill the position.

- 3.6.4. The person declared Chairperson shall take the Chair at once and preside over the meeting.
- 3.7. The Board shall elect a Vice-Chairperson and the procedure will be as for the election of the Chairperson.
- 3.8. Membership on the various Board Standing Committees shall be determined immediately following the election of the Chairperson and Vice-Chairperson. If required, members shall be chosen by secret ballot.
- 3.8.1. Board Standing Committees shall consist of the Accessibility Planning Committee, Audit Committee, Environmental Committee, Equity and Inclusive Education Committee, First Nations Advisory Committee, Labour Relations Committee, Parental Involvement Committee, School Year Structure Committee, Special Education Advisory Committee, Strategic Planning Committee, Student Senate, Supervised Alternative Learning Committee.
- 3.8.2. Board Standing Committees shall be defined as per Appendix A.
- 3.9. The Board shall elect its representative(s) to the Ontario Public School Boards' Association (OPSBA).
- 3.10. The Chairperson shall direct the scrutineers to destroy any and all ballots used during the elections by recorded motion.

**OSBIE**ONTARIO SCHOOL BOARDS'  
INSURANCE EXCHANGE

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**2022 PREMIUM REFUND**

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**Statement Date:** September 28, 2022  
**Policy Number:** SG 203  
**Named Insured:** Rainbow District School Board

Liability Surplus Premium Refund	\$57,366.00
Automobile Surplus Premium Refund	\$3,667.00
<b>Total Premium Refund</b>	<b>\$61,033.00</b>
PST refund applicable (8%) *	\$ 4,589.28
<b>Total Refund</b>	<b>\$65,622.28</b>

\* PST refund tax is applicable to Liability only

For the convenience of Subscribers, OSBIE will be sending an Electronic Funds Transfer (EFT) on or about October 28, 2022.

Contact: Tammy Hicks, Director, Risk Management & Member Services, OSBIE  
tammyh@osbie.on.ca  
519-767-2182 ext. 228

info@osbie.on.ca  
**osbie.on.ca**

91 Westmount Road,  
Guelph, Ontario N1H 5J2  
Tel: 519-767-2182  
Fax: 519-767-0281

**Rainbow District School Board**  
**Honoraria for Board Members**  
**Calculation for November 15, 2022**

	December 1, 2021	November 15, 2022	Difference	%
Elementary Average Daily Enrolment (ADE)	8,797.50	9,110.00	312.50	
Secondary ADE	4,428.80	4,455.81	27.01	
Total ADE	13,226.30	13,565.81	339.51	
<b>Trustee Honorarium:</b>	\$	\$	\$	
Base Amount	5,900.00	5,900.00	-	0.00%
Enrolment Amount: ADE multiplied by \$1.75 divided by 9 trustees	2,571.78	2,637.80	66.02	
<b>Trustee Honorarium (base + enrolment amount)</b>	<b>8,471.78</b>	<b>8,537.80</b>	66.02	0.78%
<b>Additional Honorarium: Chair</b>				
Base Amount	5,000.00	5,000.00	-	
Enrolment Amount: ADE multiplied by 0.05	661.32	678.29	16.98	
<b>Total Honorarium: Chair</b>	<b>14,133.10</b>	<b>14,216.09</b>	82.99	0.59%
<b>Additional Honorarium: Vice-chair</b>				
Base Amount	2,500.00	2,500.00	-	
Enrolment Amount: ADE multiplied by 0.025	330.66	339.15	8.49	
<b>Total Honorarium: Vice-Chair</b>	<b>11,302.44</b>	<b>11,376.94</b>	74.50	0.66%

Reg 357/06, Honoraria for Board Members, sets the parameters for the calculation of the honoraria  
Amending Reg 436/18 establishes the base amount limit of honoraria for the 2018-22 term of office at \$5,900, \$5,000 and \$2,500  
Board of Trustees Procedures, Trustee Honoraria

**BOARD OF TRUSTEES  
PROCEDURES**

Adopted	November 25, 2014
Last Revised	April 23, 2019
Board Motion	14-R108

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**TRUSTEE HONORARIA**

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1. The Board will determine the amount of annual allowances or honoraria to be paid to trustees in accordance with provincial legislation.
2. The honorarium for each of the nine trustees, excluding the student trustee, of the Rainbow District School Board will be calculated as follows:
  - a) Base amount: \$5,900.00; plus
  - b) Enrolment amount: Multiply the Average Daily Enrolment (ADE) from the previous school year by \$1.75. Divide that number by the number of elected trustees. This represents the maximum amount that each trustee who is not a chair or vice-chair may receive, excluding the attendance and distance amounts.
3. The additional honorarium for the Chair and Vice-Chair of the Board will be calculated as follows:
  - a) Base amount: \$5,000 chair, \$2,500 vice-chair; plus
  - b) Enrolment amount:
    - For the chair: ADE from the previous school year multiplied by \$0.05 with a minimum of \$500 and a maximum of \$5,000.
    - For the vice-chair: ADE from the previous school year multiplied by \$0.025, with a minimum of \$250 and a maximum of \$2,500.
4. Trustees will receive a distance amount of \$50 per meeting attended when the trustee travels more than 200 kilometers (one-way) from his or her residence to attend a meeting of the Board or its committees required to be established by an Act or a regulation made under an Act i.e.; Special Education Advisory Committee (SEAC), Supervised Alternative Learning Committee (SAL), Parent Involvement Committee (PIC), and Audit Committee.
5. In the event that a trustee is absent from all of the meetings in two successive months (i.e. Board and Committee meetings), the trustee will be deducted the



amount of honorarium paid for that period (exception – Trustee Pregnancy and Parental Leave).

6. The application of this section may be dispensed with by leave of the Board when a physician's certificate is submitted certifying the trustee's inability to attend the required meetings.

## **REFERENCE DOCUMENTS**

### ***Legal:***

*Education Act, Section 169.1 Duties and Powers of Boards*

*Education Act, Section 229 Board Members: Attendance Required*

Ontario Regulation 357/06—Honoraria for Board Members

*Education Act, Section 228 (2.1) Board Members: Pregnancy or Parental Leave*

**Rainbow District School Board  
Trustee Expenses  
Fiscal Year 2021/2022**

	Trustee Location	Honoraria and Statutory Benefits(1) (2)	Conferences	Mileage	Local Accommod ation (3)	Cell Phone	Internet	Computers and Printers (3) (4)	Total
		\$	\$	\$	\$	\$	\$	\$	\$
Trustee B. Clement, Chair *	Espanola	13,029	198	1,112			989		15,329
Trustee L. Debassige, Vice Chair **	First Nations	11,256	198				1,419		12,873
Trustee D. Dewar ***	Sudbury	10,123	96			73	833		11,125
Trustee D. Morrisson ****	Sudbury	9,720	198				1,016		10,934
Trustee A. Gibson	Sudbury	8,959	198	125			-		9,282
Trustee J. Hunda	Sudbury	8,959	96				-		9,055
Trustee J. Kosmerly	Sudbury	8,678	2,669				923		12,270
Trustee K. St. Jean	Sudbury	8,959	1,617				730		11,306
Trustee M. Stringer	Manitoulin	8,723	1,734	1,169			1,354		12,980
Student Trustees		2,755	9,233	179				(5)	12,167
<b>Total</b>		<b>91,163</b>	<b>16,236</b>	<b>2,585</b>	<b>-</b>	<b>73</b>	<b>7,264</b>	<b>-</b>	<b>117,321</b>

(1) Trustee honoraria is calculated in accordance with the Board of Trustees Procedures: Trustee Honoraria

(2) Statutory benefits include Canada Pension Plan (CPP), where applicable, and Employer Health Tax (EHT)

(3) As per Board of Trustees Procedures: Trustee Expenses

(3) Board of Trustees Procedures: Trustee Expenses

(4) Computers and printers are provided to trustees to conduct Board business and are the property of the Rainbow District School Board. They are returned when the term of office ends.

(5) Administrative Procedure: Student Trustee

\* Chair commencement date December 1, 2021

\*\* Vice Chair commencement date December 1, 2021

\*\*\* Position of Chair until November 30, 2021

\*\*\*\* Position of Vice Chair until November 30, 2021

**Audit Committee  
Official Minutes  
Monday, June 20, 2022 at 3:00 PM  
held electronically via Google Meet  
from the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive, Sudbury**

**Present:**

Trustees: D. Morrison, J. Hunda, M. Stringer

External Audit Committee Members: F. Cinotti, A. Lukezic

Officials: B. Bourget, Director  
D. Bazinet, Superintendent of Business  
N. Cecchetto, Manager of Finance

Others: D. D'Angelo, Lead Audit Engagement Partner (KPMG)  
M. Dodge, Regional Internal Audit Manager (RIAM)  
Y. de la Morandiere, Assistant Manager of Finance  
Alyssa Conaty, Financial Analyst  
D. Kitching, Manager of Information Services  
B. Clement, Ex-Officio  
C. Whitson, recording secretary

1. **Approval of Agenda**

Motion: J.Hunda/ F.Cinotti

That the agenda for the Audit Committee meeting of June 20, 2022 be approved. – **carried**

2. **Previous Minutes**

Motion: F.Cinotti/M.Stringer

That the minutes of the Audit Committee meeting of May 2, 2022 be approved. – **carried**

3. **March 31, 2022 Reporting**

Derek D'Angelo provided an update on the change in standards that took effect January 1, 2022. The CSRS 4400, Agreed Upon Procedures Engagements, covers both financial and non-financial matters. The report will provide the purpose, responsibilities of engaging party and the practitioners responsibilities.

4. **Privacy; Educational Software Audit Report**

Melissa Dodge reviewed the Privacy; Educational Software report that was shared with the committee.

Members were given the opportunity to ask questions.

5. **Risk Assessment Results**

Melissa Dodge reviewed the 2021/2022 Risk Assessment Results report that was shared with the committee.

Members were given the opportunity to ask questions.

6. **Update on Multi-Year Audit Plan**

Melissa Dodge reviewed the 2021/2022 Risk Assessment Results report that was shared with the committee.

Members were given the opportunity to ask questions and share any concerns with the plan.

Motion: J.Hunda/M.Stringer

That the 2022-2023 Internal Audit Plan and Multi-Year Internal Audit Plan be Recommended to the Board for approval. – **carried**

7. **Future Meetings**

Call of the Chair.

8. **Adjournment**

Motion: J.Hunda/M.Stringer

That we now adjourn 4:11 p.m. – **carried**

**MINUTES OF THE RAINBOW DISTRICT SCHOOL BOARD  
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING**

**Wednesday, September 14, 2022**

**Time: 12:00 PM**

**Virtual meeting via Google Meet Video Conferencing**

**Present:**

**SEAC Members:**

Julie Contini	Down Syndrome Association of Sudbury
Natasha Delaney (Vice-Chair)	Autism Ontario – Sudbury Chapter
Judy Kosmerly	Trustee
Shelly Laronde	N'Swakamok Native Friendship Centre
Wendy Larouche (Chair)	Learning Disabilities Association of Sudbury
Julia Ritchie	Northern Ontario Autism Alliance / Ontario Autism Coalition
Robert Silvestri	NOARC

**Staff:**

Gillian Cacciotti	Special Education Coordinator
Dan Koziar	Principal of Program
Colleen McDonald	Principal of Special Education Programs and Services
Kathy Wachnuk	Superintendent

**Other:**

Doreen Dewar	Trustee
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**Regrets:**

**Absent:**

Cereena Rows	FASD
Linda Debassige	Trustee

## **1.0 Welcome and Introductions**

W. Larouche welcomed all members to the virtual meeting and to the 2022-2023 school year. W. Larouche issued a date correction on the September 14, 2022 SEAC agenda.

## **2.0 Establish Quorum of Voting Members**

Quorum was established.

## **3.0 SEAC Mission Statement**

N. Delaney read the mission statement aloud.

## **4.0 Approval of the Agenda**

### **Motion 1:**

Moved by: N. Delaney

Seconded by: R. Silvestri

That the agenda for the SEAC meeting of September 14, 2022 be approved.

Motion carried.

## **5.0 Conflicts of Interest**

No conflicts of interest were noted.

## **6.0 Approval of the Minutes of the Previous Meeting**

### **Motion 2:**

Moved by: Trustee Kosmerly

Seconded by: N. Delaney

That the amended minutes of the SEAC meeting of June 1, 2022 be approved.

Motion carried.

## **7.0 Business Arising**

Trustee Kosmerly shared that a letter was sent to the Ministry on behalf of SEAC on June 24, 2022 regarding PPM 81 and additional health support services. This letter was previously shared with SEAC by J. Taillon.

## **8.0 New Business**

### Presentation: Right to Read/RDSB

Principal McDonald and Principal Koziar shared a presentation on the impact of the February 2022 Right to Read Inquiry Report from the Ontario Human Rights Commission on literacy instruction and intervention at the Rainbow District School Board. Kindergarten and primary teachers will continue to provide evidence-based, balanced literacy instruction and intervention to primary students. All Kindergarten and primary school staff will be using the Heggerty Phonemic Awareness Curriculum daily to provide instruction in phonological awareness, phonemic awareness and phonics to support student development of oral language and word reading fluency. Additionally, Rainbow District School Board has opened four primary literacy lighthouse classrooms supported by literacy coaches this year at CR Judd PS, Queen Elizabeth PS, Adamsdale PS and Redwood Acres PS. Teaching staff in these classrooms will be using and demonstrating best practices to other teachers in the board to bring back and trial in their own classrooms.

## **9.0 Requests for Leaves of Absence**

There were no requests for leaves of absence from the September 14, 2022 SEAC meeting.

## **10.0 Superintendent's Report**

Superintendent Wachnuk thanked all SEAC members for their ongoing participation and welcomed them back for the new school year.

The Laurentian University vote passed and they will now be able to emerge from the proceedings with CCAA. We await the effects of this decision on the community.

Superintendent Wachnuk shared a letter addressed to Chair Clement from the Ministry of Education in response to SEAC's letter regarding PPM 81 sent in June 2022.

The Rainbow District School Board currently has 14,282 students, including remote learners. There are 2,837 students who are supported through formal and informal Individual Education Plans, accounting for 19.86% of total students.

There are a total of 108 remote elementary learners and 27 have Individual Education Plans or Non-Exceptional Individual Education Plans. There are 90 remote secondary learners and 29 have Individual Education Plans. There are two Intensive Support Program classes at the Remote School, one elementary class and one secondary class. Superintendents continue to respond to parent requests for student changes between in-person and remote learning.

Superintendent Wachnuk shared that a presentation on Summer Learning Programs will be presented at the September 27, 2022 Board Meeting. The Special Education portion of this presentation will be provided to SEAC at the October 5, 2022 meeting.

Superintendent Wachnuk raised the discussion of this year's SEAC election and future meetings. The scheduled October SEAC meeting will take place as planned, but will then be paused until the new SEAC is in place. SEAC is slated to meet during the first week of January 2023 but due to the holiday break and tight SEAC election times this year Superintendent Wachnuk is recommending we move the meeting to early February.

Principal McDonald reviewed the SEAC election process. Proceeding the Municipal Election on October 24, 2022, a news release will be sent out with requests for nominations for the SEAC. At this time, forms will also be distributed to current SEAC members. All nomination forms will need to be sent to Superintendent Wachnuk's Executive Assistant - Dawn London - by the first week of December. Individuals can also self-nominate for SEAC.

## **11.0 Special Education Staff Report**

Principal McDonald shared information about the successful start of Project Search. A press release about the Project Search Official Signing Day will be coming out from Nicole Charette soon.

Principal McDonald shared that there are three new Special Education Coordinators this year. They are currently receiving training and have already been into schools this year.

Principal McDoanld shared that Educational Assistants from across the Board received Behaviour Management Systems (BMS) Training on the September 1st and 2nd Professional Activity Days. New Educational Assistants, Intensive Support Program Teachers and Special Education Resource Teachers will be



receiving a full-day of BMS Training on the September 23rd Professional Activity Day. Some Educational Assistants will also be receiving First Aid Training on this day.

## **12.0 Board Report**

Trustee Kosmerly shared that two new student trustees were welcomed to the Board for the 2022-2023 school year–Jocelyn Kuntsi from Manitoulin Secondary School and Darcy Trudeau from Espanola High School.

The 2022-2023 Guide for Students and Parents/Guardians contains helpful and important information. It is available online at [rainbowschools.ca](https://rainbowschools.ca).

Trustee Kosmerly shared that Board Trustees received an excellent presentation on Culturally Responsive Relevant Pedagogy (CRRP) this past week. Trustee Kosmerly also commended the Board on a summer program partnership with the YMCA of Northeastern Ontario for newcomers to the Sudbury Community, a program the Board is considering offering again in the future.

## **13.0 Chairperson's Remarks**

W. Larouche reminded SEAC about Bullying Awareness Day on September 15, 2022. All members were encouraged to wear pink in support of the annual event.

## **14.0 Association Reports**

### Natasha Delaney: Autism Ontario – Sudbury Chapter

The September Newsletter from Autism Ontario will be shared with SEAC members via email. The newly created Northern Region of Autism Ontario is starting to invite parents/guardians of children with Autism to the new AccessOAP program. Parents/guardians with questions about the AccessOAP program should contact Willow Lem, Service Navigators for the Northern Region. He can be reached via phone at 1-800-472-7789 ext. 390 or by email at [Willow@autismontario.com](mailto:Willow@autismontario.com). Autism Ontario has also launched a new website to help individuals navigate changes to their agency programming at [autismontario.com](https://autismontario.com).

### Robert Silvestri: NOARC

NOARC is seeing a return to pre-Covid practices and is now seeing an influx in the number of assessments.

The Ministry of Education recently contacted NOARC about providing assessment for Indigenous institutes across Ontario that provide post-secondary diplomas and degrees. The closest Indigenous Institute to Sudbury is Kenjgewin Teg in M'Chigeeng. NOARC will be starting to build knowledge of assessments and identifications at these Indigenous institutions.

NOARC is completing a cross-sectional study on the impact of the COVID-19 pandemic on elementary students' reading, writing and mathematics skills using standardized assessment data. Preliminary data is showing that decoding has taken a downturn because of a decreased exposure to texts over the course of virtual learning.

Wendy Larouche: Learning Disabilities Association of Sudbury

Marlene McIntosh is now the Interim Director of Learning Disabilities Association of Sudbury. Marlene comes to LDAS as a learning strategist with years of experience in the field.

On October 4, 2022 LDAS will be raising the flag in support of all students with learning disabilities.

#### **15.0 Correspondence Addressed to SEAC**

There was no new correspondence addressed to SEAC to share with the committee.

#### **16.0 Other Items/ Future Agenda Items/ Information Requests**

- Format for future 2022-2023 SEAC meetings (in-person or virtual) - W. Larouche will be sending out a survey to SEAC members on this topic.
- Post-election SEAC meeting in January or February 2023 - this will be included in the survey that will be sent out by W. Larouche.
- RDSB summer programs presentation - Special Education program focus
- Alternative and provincial report cards

#### **17.0 Next Meeting Date**

The next SEAC meeting will be held virtually on October 5, 2022 at noon.

#### **18.0 Adjournment**

W. Larouche adjourned the meeting at 1:30 PM.



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Cathy Abraham  
 President

W. R. (Rusty) Hick  
 Executive Director

**Leading Education's Advocates**

Invoice to:		Rainbow District School Board 408 Wembley Drive Sudbury, ON P3E 1P2 P3E 3G5	
Invoice#	Er BA 20-22/23	Date:	September 01, 2022
			HST #10780 0344 RT 0001
QTY	DESCRIPTION		AMOUNT
	2022-2023 Central Bargaining  September 01, 2022 to August 31, 2023  * Employer Bargaining Agent Fees under <i>SBCBA</i>		\$56,855.90
Please make cheque payable to: <b>Ontario Public School Boards' Association</b>		Subtotal	\$56,855.90
		HST @ 13%	\$7,391.27
		Total	\$64,247.17