

## **RAINBOW DISTRICT SCHOOL BOARD**

### **STRATEGIC PLANNING COMMITTEE MEETING**

to be held in person and electronically via Google Meet  
and livestreamed from the Ernie Checkeris Boardroom  
at the Centre for Education, 408 Wembley Drive, Sudbury  
on Tuesday, November 7, 2023 at 5:00 PM

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<p style="text-align: center;"><b>AGENDA AND RECOMMENDED MOTIONS</b></p>
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#### **Land acknowledgement**

*The Rainbow District School Board would like to acknowledge that we are on the traditional and ancestral territory of the Anishnaabek including Atikameksheng Anishnaabeg and Wahnapiatae Nations.*

*We would like to acknowledge that we are situated within the Robinson - Huron Treaty of 1850 and want to recognize the inherent rights of the Anishinaabek that maintained these lands from time immemorial.*

#### **Roll Call**

- A. **APPROVAL OF AGENDA** \*Chair

Motion:

That the agenda for the Strategic Planning Committee meeting for November 7, 2023 be approved.

- B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** \*Chair

- C. **PRESENTATIONS** \*Chair

Math Action Plan – Superintendent Fisher

- D. **OLD BUSINESS** \*Chair

**Minutes**

Motion:

That the minutes of the Strategic Planning Committee meeting held on October 10, 2023 be approved.

- E. **NEW BUSINESS** \*Director

Review of mandates of various committees

- F. **FUTURE ITEMS** \*Chair

Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members

G. **TRUSTEES' REMARKS** \*Chair  
*Reminder: Trustees who require detailed information on specific questions are encouraged to contact the Director prior to the meeting.*

H. **FUTURE MEETINGS** \*Chair

January 9, 2024  
February 6, 2024  
March 5, 2024  
April 2, 2024  
April 30, 2024

I. **ADJOURNMENT** \*Chair

Motion:  
That the meeting be adjourned ( ).

## **RAINBOW DISTRICT SCHOOL BOARD**

### **Minutes of the STRATEGIC PLANNING COMMITTEE**

held in person and electronically via Google Meet  
from the Ernie Checkeris Boardroom  
Centre for Education, 408 Wembley Drive, Sudbury  
on Tuesday, October 10, 2023 at 5:00 p.m.

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Present: Trustees: J. Kosmerly (Chair - designate), B. Clement (via Google Meet),  
L. Corbiere-Addison (via phone), L. Debassige (via Google Meet),  
D. Farrow, A. Gibson (via Google Meet), J. Hundā (via Google Meet),  
Student Trustee Greene, Student Trustee Jacko-Cywink

Absent: D. Dewar

Officials: B. Bourget – Director and Secretary of the Board  
A. Guilbault – Superintendent of Business  
L. Fisher, M. McNamara, K. Wachnuk - Superintendents

Staff: N. Charette, T. Hayes, D. London, L. Mantle, N. Nicholas-Bayer,  
S. Tastula, C. Whitson

Chair Kosmerly called the meeting to order.

Chair Kosmerly read a declaration of land acknowledgement aloud.

Director Bourget completed roll call.

#### **A. APPROVAL OF AGENDA**

Motion: D.Farrow/B.Clement

That the agenda for the Strategic Planning Committee meeting for October 10, 2023 be approved. - **Carried**

#### **B. PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST NIL**

#### **C. PRESENTATIONS**

Truth and Reconciliation / Indigenous Education Updates

Director Bourget welcomed Nicole Nicholas-Bayer, Acting Principal of Indigenous Education who presented an overview of the ongoing work by the Indigenous Education department and recognized Hazel Fox Recollet for her wonderful contributions.

Principal Nicholas-Bayer provided an overview of the board priorities and how they align with the provincial priorities, as part of the Ministry of Education's Student Achievement Plan. With Truth and Reconciliation as a stand-alone priority of the board, it highlights the collective commitment and focus of Indigenous Education across Rainbow Schools.

Principal Nicholas-Bayer shared with the passing of a motion in April 2017, Rainbow District School Board committed to implementing the vision of the 94 Calls to Action listed in the final report with the creation of the Board's own document titled, *Truth and Reconciliation: A Commitment to Action*.

Principal Nicholas-Bayer shared how the Sunrise Ceremony, Fall Fairs and Traditional Harvest Celebration provide opportunities for all staff and students to learn about the richness of Indigenous worldview and cultures, working hand in hand with Indigenous peoples.

The 7 Grandfather teachings are values within the Board's Strategic Directions, which serve as guiding principles for all staff and students. The Indigenous Education department developed and provided monthly resources across the board that offered an overview of the specific teaching with considerations of how to integrate the learning into their school and classrooms.

Through Ministry funding, additional programs and supports like E'Kinomaaget and the Graduation Coach have been made available at Manitoulin Secondary School and Espanola High School. These programs are designed to re-engage, monitor and mentor students to obtain their OSSD. For the elementary panel, a new position of Literacy Consultant is able to support the literacy learning and achievement among Indigenous students while supporting teacher learning and growth.

Trustees were able to ask questions and expressed their gratitude for the excellent presentation and all the hard work of the Indigenous Education department.

D. **OLD BUSINESS**

**Minutes**

Motion: J.Hunda/L.Debassige

That the minutes of the Strategic Planning Committee meeting held on September 12, 2023 be approved. – **Carried**

E. **NEW BUSINESS**           NIL

F. **FUTURE ITEMS**

Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members

G. **TRUSTEES' REMARKS**

Trustee Farrow recently toured Princess Anne Public School with Principal Mackey and enjoyed seeing the interesting things taking place. He shared they were doing great work with newcomers. He also attended the Fall Harvest Feast at Monetteville Public School that had great community support.

H. **FUTURE MEETINGS**

November 7, 2023  
January 9, 2024  
February 6, 2024  
March 5, 2024  
April 2, 2024  
April 30, 2024

I. **ADJOURNMENT**

Motion: B.Clement/J.Hunda

That the meeting be adjourned (5:47 pm). – **Carried**

## Appendix A - Committee Structure

### Standing Committees-

- Labour Relations Committee
- Strategic Planning Committee
- Student Discipline Committee

### Statutory Committees-

- Audit Committee
- First Nations Advisory Committee
- Parental Involvement Committee
- Special Education Advisory Committee
- Supervised Alternative Learning Committee
- Accessibility Planning Committee

### Advisory Committees-

- Equity and Inclusive Education Committee
- Environmental Education Committee
- School Year Structure Committee
- Student Senate

### Ad Hoc Committees-

## Committee Information

NAME OF COMMITTEE:      **Accessibility Planning Committee**

MEMBERSHIP:

1 Trustee (SEAC representative), Director of Education or designate, Manager of Human Resources, Manager of Information Services, Manager of Facilities, Principal of Special Education, 1 Parent Involvement Committee member, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Accessibility Planning Committee will consider matters and make recommendations to the Board pertaining to the annual review and preparation of the accessibility plan in compliance with the “Ontarians with Disabilities Act”. The Accessibility Planning Committee must ensure that consultation with people with disabilities is undertaken, that the initiatives in the previous year’s plan are reviewed and that new initiatives are identified for the upcoming school year in compliance with legislated requirements.

HOW OFTEN MEETINGS TAKE PLACE:

A minimum of once per year at the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.

## **Committee Information**

**NAME OF COMMITTEE:**      **Audit Committee**  
**(Ontario Regulation 361/10)**

**MEMBERSHIP:** (4-year term)

3 Trustees, 2 non-trustee members (appointed by selection committee),  
Director of Education or designate, Superintendent of Business

**MANDATE OF THE COMMITTEE:**

The Audit Committee shall assist the Board in fulfilling its duties related to governance and oversight including: the financial reporting process, the internal control framework, risk management practices, performance and function of the Board’s internal and external auditors and the Board’s compliance with its obligation under legislation. The Audit Committee shall review and report on all items as listed in “Ontario Regulation 361/10 – Audit Committees”.

**WHEN COMMITTEE MEETS:**

A minimum of three times per year at the call of the Superintendent of Business.

**REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE**

Once per school year, at a minimum.

## Committee Information

NAME OF COMMITTEE: **By-Law Review Committee (Ad Hoc)**

MEMBERSHIP:

All Trustees and Director of Education

MANDATE OF THE COMMITTEE:

The By-Law Review Committee shall revise the current By-Laws to align with current legislation and to ensure procedures and practice align with current best practice in governance within the Ontario K12 Education sector.

WHEN COMMITTEE MEETS:

At the call of the Chair. Estimated number of meetings- three (3)

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Upon completion of the review the By-Laws will procedure utilizing the approved Board practice for amending By-Laws.



## **Committee Information**

NAME OF COMMITTEE:     **Environmental Education Committee**

MEMBERSHIP:

1 Trustee, 2 Student Trustees, Director of Education or designate, 1 principal or vice-principal, 1 elementary teacher representative, 1 secondary teacher representative, 1 Canadian Union of Public Employees (CUPE) representative, 1 Facilities Department representative, 1 Finance Department representative, 1 Information Services Department representative, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Environmental Education Committee will support the Board's Environmental Education strategic plan to cultivate environmentally literate citizenship in students of Rainbow Schools.

WHEN COMMITTEE MEETS:

At the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.

## **Committee Information**

NAME OF COMMITTEE:      **Equity and Inclusive Education Committee**

MEMBERSHIP:

3 Trustees, Director of Education or designate, 1 Human Resources representative, interested principals or vice-principals, teachers, other staff members and community members, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Equity and Inclusive Committee will support the implementation of the Ministry document: “Equity and Inclusive Education in Ontario Schools: Guidelines for Policy Development and Implementation”.

WHEN COMMITTEE MEETS:

Four meetings in the school year at the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.

## Committee Information

NAME OF COMMITTEE:      **First Nations Advisory Committee (FNAC)**  
(per Education Service Agreements)

MEMBERSHIP:

3 trustees (including First Nations Trustee), Director of Education or designate, the Principal, Indigenous Education, 1 representative from each of the First Nations with whom an Education Service Agreement has been established, 1 representative from the urban First Nations, 1 representative from a First Nation education institute, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The First Nations Advisory Committee shall consider matters, report and make recommendations to the Board\* in respect of matters affecting the establishment, development and delivery of programs and services for First Nations students of the Board.

WHEN COMMITTEE MEETS:

September, November, February and May and at the call of the Director of Education or designate.

\* REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.

## **Committee Information**

NAME OF COMMITTEE:      **Labour Relations Committee**

MEMBERSHIP:

Five Trustees, Trustee Rep for OPSBA, Director of Education or designate, Superintendent of Business, Manager of Human Resources, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Labour Relations Committee will consider matters and make recommendations to the Board pertaining to Collective Agreements and Terms and Conditions of Employment. The Labour Relations Committee will elect members to the: Elementary Joint and District 3 Management Liaison. Approval of the Labour Relations Committee will be required when considering a severance for a staff member employed as a superintendent, principal, manager or vice-principal and where the severance package developed exceeds the legal requirements. The Labour Relations Committee will consider any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As required at the call of the Chair of the Labour Relations Committee.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.

## Committee Information

NAME OF COMMITTEE:      **Parent Involvement Committee (PIC)**  
(Ontario Regulation 612/00)

MEMBERSHIP:

One Trustee, Director of Education or designate, 1 elementary principal representative, 1 secondary principal representative, 1 elementary teacher representative, 1 secondary teacher representative, School Council representatives as per Parent Involvement Committee (PIC) Terms of Reference, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Parent Involvement Committee will advise the Board as required by the Ministry or Board, enhance parent engagement and consider matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

As indicated in PIC Terms of Reference.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.

## **Committee Information**

NAME OF COMMITTEE:        **Supervised Alternative Learning (SAL)**  
(Ontario Regulation 374/10)

MEMBERSHIP:

Each Supervised Alternative Learning (SAL) meeting shall consist of 1 trustee (who shall act as the chair of the committee), Director of Education or designate, Principal of Student Success, 1 SAL teacher, and 1 community representative.

MANDATE OF THE COMMITTEE:

The Supervised Alternative Learning (SAL) Committee will consider matters pertaining to: Regulation 374/10 “Supervised Alternative Learning and Other Excusals from Attendance at School” addressing the needs of students most at risk of disengaging from school.

WHEN COMMITTEE MEETS:

At the call of the Director of Education or designate.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum.

## **Committee Information**

**NAME OF COMMITTEE:**      **School Year Structure Committee**  
(Ontario Regulation 304)

**MEMBERSHIP:**

2 Trustees, 2 Student Trustees, Director of Education or designate, Chair of Parent Involvement Committee, 1 Canadian Union of Public Employees (CUPE) representative, 1 Elementary Teachers' Federation of Ontario (ETFO) representative, 1 ETFO Occasional representative, 1 Ontario Secondary School Teachers' Federation (OSSTF) representative, 1 OSSTF Occasional representative, 1 Ontario Public Service Employees Union (OPSEU) representative, 1 elementary Rainbow District Principals' Council (RDPC) representative, and 1 secondary RDPC representative, Chair of the Board as ex-officio.

**MANDATE OF THE COMMITTEE:**

The School Year Structure Committee will consider matters and make recommendations pertaining to Ontario Regulation 304 under The Education Act. The school year structure is planned in conjunction with the other three area boards (French Public, English Catholic, French Catholic).

**WHEN COMMITTEE MEETS:**

A minimum of one meeting per year at the call of the Director of Education or designate.

**REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE**

Once per school year, at a minimum.

## Committee Information

NAME OF COMMITTEE:      **Special Education Advisory Committee (SEAC)**  
(Ontario Regulation 464/97)

MEMBERSHIP:

2 Trustees, 2 alternate trustees, Director of Education or designate, the Principal of Special Education, 1 Special Education Consultant, parent representatives from local associations and 3 parents appointed at large, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The Special Education Advisory Committee will consider matters and make recommendations to the Board \* pertaining to the establishment, development and delivery of special education programs and services for exceptional pupils of the Board, the annual review of the Special Education Plan, the Board's annual budget process as it relates to special education and other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Twice per school year, at a minimum.



## **Committee Information**

NAME OF COMMITTEE:      **Strategic Planning Committee**

MEMBERSHIP:

All Trustees, Director of Education, Superintendent of Business.

MANDATE OF THE COMMITTEE:

The Strategic Planning Committee will consider matters and make recommendations to the Board pertaining to student achievement and wellbeing, capital projects, budget, policies, governance bylaws, and any other matters referred to the Committee by the Board.

WHEN COMMITTEE MEETS:

Seven times per year, at a minimum.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

As needed.

## **Committee Information**

NAME OF COMMITTEE:      **Student Senate Committee**

MEMBERSHIP:

2 Trustees, 2 Student Trustees, Director of Education or designate, maximum of 2 student representatives from each secondary school within the Board, Chair of the Board as ex-officio.

MANDATE OF THE COMMITTEE:

The mandate is the responsibility of the Student Trustees as directed in the Board of Trustees Procedures: Student Trustee.

WHEN COMMITTEE MEETS:

Once per month during the school year.

REPORT TO THE BOARD BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

Once per school year, at a minimum