

RAINBOW DISTRICT SCHOOL BOARD

STRATEGIC PLANNING COMMITTEE MEETING

to be held in person and electronically via Google Meet
and livestreamed from the Ernie Checkeris Boardroom
at the Centre for Education, 408 Wembley Drive, Sudbury
on Tuesday, November 5, 2024 at 5:00 PM

AGENDA AND RECOMMENDED MOTIONS

Land acknowledgement

*The Rainbow District School Board would like to acknowledge that we are on the traditional and ancestral territory of the Anishnaabek including Atikameksheng Anishnaabeg and Wahnapiatae Nations.
We would like to acknowledge that we are situated within the Robinson - Huron Treaty of 1850 and want to recognize the inherent rights of the Anishinaabek that maintained these lands from time immemorial.*

Roll Call

A. **APPROVAL OF AGENDA** *Chair

Motion:

That the agenda for the Strategic Planning Committee meeting for November 5, 2024 be approved.

B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** *Chair

C. **PRESENTATIONS** *Chair

i.) Enrolment Update – Director Bourget

ii.) Environmental Education and Eco Schools Update – Superintendent McNamara

D. **OLD BUSINESS** *Chair

Minutes

Motion:

That the minutes of the Strategic Planning Committee meeting held on October 8, 2024 be approved.

E. **NEW BUSINESS** *Director

By-Law Review

- i.) Motion:
That the changes to By-Law 3, as attached, be recommended to the Board as a notice of motion.
- ii.) Motion:
That the changes to By-Law 6, as attached, be recommended to the Board as a notice of motion.
- iii.) Motion:
That the changes to the Governance By-Law Committee Information page, as attached, be recommended to the Board as a notice of motion.

F. **FUTURE ITEMS** *Chair

Attendance
Governance By-Laws Review
Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members

G. **TRUSTEES' REMARKS** *Chair
Reminder: Trustees who require detailed information on specific questions are encouraged to contact the Director prior to the meeting.

H. **FUTURE MEETINGS** *Chair

February 4, 2025
April 8, 2025
May 6, 2025

I. **ADJOURNMENT** *Chair

Motion:
That the meeting be adjourned ().

RAINBOW DISTRICT SCHOOL BOARD

Minutes of the STRATEGIC PLANNING COMMITTEE

held in person and electronically via Google Meet
from the Ernie Checkeris Boardroom
Centre for Education, 408 Wembley Drive, Sudbury
on Tuesday, October 8, 2024 at 5:00 p.m.

Present:	Trustees:	L. Corbiere-Addison (Chair), B. Clement (via Google Meet), D. Farrow (via Google Meet), A. Gibson (via Google Meet), J. Hunda, J. Kosmerly, A. McCauley, Student Trustee Nootchtai, Student Trustee Wilson-Zegil (via Google Meet)
	Absent:	L. Debassige, D. Dewar
	Officials:	B. Bourget – Director and Secretary of the Board A. Guilbault – Superintendent of Business L. Fisher, M. McNamara, K. Wachnuk - Superintendents
	Staff:	N. Charette, A. Frantz, T. Hayes, L. Mantle, M. McKelvey, D. Peristeridis, C. Whitson, D. Williamson

Chair Corbiere-Addison called the meeting to order.

Chair Corbiere-Addison read a declaration of land acknowledgement aloud.

Director Bourget completed roll call.

A. **APPROVAL OF AGENDA**

Motion: J.Hunda/A.McCauley

That the agenda for the Strategic Planning Committee meeting for October 8, 2024 be approved. – **Carried**

B. **PRELIMINARY DECLARATIONS OF PECUNIARY INTEREST** NIL

C. **PRESENTATIONS**

Westmount Avenue Public School

Superintendent Kathy Wachnuk, Danielle Williamson, Principal of Special Education Programs and Services, and Arynn Frantz, Vice-Principal of Westmount Avenue Public School provided an overview of the students we are accommodating at the newly reopened Westmount school.

Westmount Avenue Public School is home to 64 students, of which 10 students are registered in our Applied Behaviour Analysis and Northern Support Initiative programs that are also hosted at Westmount. The remaining 54 students are in seven Intensive Support Programs from Kindergarten to grade 6. Programming is structured to promote individual growth and development. Students participate in daily whole group activities to promote social interaction and help develop communication skills while maintaining student engagement, in smaller class sizes.

Each student has a unique set of goals that reflects their needs which are determined through assessments, discussions with families and data. A variety of resources and programs are used in the classrooms such as Core Boards and PECs (Picture Exchange Communication System).

They shared overwhelmingly positive feedback received from Bus drivers, staff and parents.

Trustees expressed sincere gratitude for the informative presentation and had the opportunity to ask questions.

D. **OLD BUSINESS**

Minutes

Motion: A.McCauley/J.Hunda

That the minutes of the Strategic Planning Committee meeting held on September 10, 2024 be approved. – **Carried**

E. **NEW BUSINESS** NIL

F. **FUTURE ITEMS**

Attendance

Governance By-Laws Review

Policy Review

- Policy No. GOV-05: Code of Conduct: Board Members

G. **TRUSTEES' REMARKS**

Trustee Kosmerly inquired what the difference was between Strategic Planning and Board meetings. Wondered if others were confused as well and proposed this as a future discussion at Strategic Planning.

Trustee Clement attended the Level Up Trades Show at the arena last week and shared that it was a terrific event with approximately 1800 students attending and taking part.

Trustee Farrow attended the Project Search signing ceremony on October 1st at Pioneer Manor. He said it was a heartwarming event and thanked Superintendent Wachnuk, Principal Williamson and staff on all of their hard work with this program.

Trustee Hunda thanked staff for a fantastic start to the year. She has enjoyed attending sporting and school events and is amazed at the amount of time and work staff put into coaching and hosting these events. She appreciates hearing about the events her fellow trustees are also attending.

Trustee Corbiere Addison expressed her gratitude to the intensive support programs that have been put in place at Westmount for our students who need them. She also encouraged trustees, parents, grandparents to take part in local school events and thanked staff for hosting as it takes a lot of work.

H. **FUTURE MEETINGS**

November 5, 2024
February 4, 2025
April 8, 2025
May 6, 2025

I. **ADJOURNMENT**

Motion: J.Hunda/D.Farrow
That the meeting be adjourned (5:56 pm). – **Carried**

3. Governance By-Law 3: Inaugural and Annual Organizational Meeting

3.1. Inaugural Meeting

3.1.1. The Inaugural Meeting of a newly elected Board shall be held as per the Municipal Elections Act, 1996 and the Education Act.

3.1.2. The meeting location shall be the Head Office of the Board.

3.1.3. At such meeting at the appointed time the Director/Secretary shall call the meeting to order.

3.1.4. The Director/Secretary shall proceed to read the returns of the election to the Board as certified to the Secretary by the Municipal clerks. These Clerks act as Returning Officers for the election of Trustees of Rainbow District School Board.

3.1.5. The Director/Secretary shall certify that the Trustees have met all procedural requirements and are eligible to take office.

3.1.6. Prior to taking office, members will make a declaration as referred to in the Education Act and make an Affirmation of Allegiance as referred to in the Education Act.

3.2. The First Nations' representative shall be appointed as a member of the Board by recorded motion and make a Declaration and Affirmation of Allegiance as referred to in the Education Act.

3.3. The Annual Organizational Meeting

3.3.1. The Annual Organizational Meetings of the Board for the second, third and fourth years of a Board's term of office shall be held at the first meeting on or after the anniversary of the date of the Inaugural Meeting of the Board. The meeting(s) shall be held at the Board office.

3.4. Election of Chair:

3.4.1. With the Director/Secretary presiding, or if absent, a temporary Chair chosen by open vote of the Board, the Board shall proceed to elect a Chair by secret ballot for the ensuing year.

3.4.2. The Director/Secretary or temporary Chair shall name the scrutineers.

3.4.3. The Director/Secretary or temporary Chair shall call for nominations and seconders for the position of Chair.

3.4.4. Of those nominated and agreeing to allow their names to stand for election, the member receiving a clear majority of the votes cast by all members present shall be declared elected.

The count shall not be declared. If no member receives a clear majority of the votes cast on the first ballot, the scrutineers will announce the result. The name receiving the fewest votes will be dropped and balloting will continue until a majority of votes are in favour of one person. If the final two candidates receive an equal number of votes, the drawing of lots will fill the position.

3.4.5. The person declared Chair shall take the Chair at once and preside over the meeting.

3.5. The Board shall elect a Vice-Chair and the procedure will be as for the election of the Chair.

3.6. **Committee Selection**

3.6.1. Prior to the Inaugural/Annual Organizational Meeting, trustees will be asked to identify their committee assignment preferences.

3.6.2. Membership on the various Board Committees shall be determined immediately following the election of the Chair and Vice-Chair. If required, members shall be chosen by secret ballot.

3.6.3. Board Committees shall be defined as per Appendix A.

~~3.7. The Board shall elect its representative (and alternate) to the Ontario Public School Boards' Association (OPSBA).~~

~~3.8. 3.7~~ The Chair shall direct the scrutineers to destroy any and all ballots used during the elections by recorded motion.

3.8 **Representation: Ontario Public School Board Association (OPSBA)**

3.8.1 Each April, at its Regular Board Meeting, the Board of Trustees will elect or appoint one trustee to serve as its representative (Director) on the OPSBA Board of Directors, and will provide that person's name to OPSBA one month prior to the association's Annual Meeting. The OPSBA Director's one year term of office will commence immediately following the Annual Meeting. The OPSBA Director is expected to attend all scheduled Board of Directors meetings either in person or by electronic means.

In the event that the Director vacates the position prior to the end of the term, the Board of Trustees will elect or appoint a new Director to assume the position prior to the election or appointment of a new Director in April.

3.8.2 The Board of Trustees may choose to send a trustee as a non-voting observer to Board of Director meetings, however the trustee must leave the meeting during in camera discussions. OPSBA Board of Directors meetings are not open to the public except by invitation.

- 3.8.3 Each April, at its Regular Board Meeting, the Board of Trustees will elect or appoint one trustee as its Delegate to vote on its behalf at regional OPSBA meetings and at the Annual Meeting. The board's Director and Delegate may be the same person.

The Board of Trustees will also elect or appoint one trustee to act as Alternate Delegate to vote on its behalf at regional OPSBA meetings and/or the Annual Meeting in the absence of the Delegate.

6. Governance By-Law 6: Duties of Chair and Vice-Chair

- 6.1. The Chair of the Board is the official spokesperson for the Board, on matters which reflect the will of the Board through resolution.
- 6.2. The Chair of the Board, or when absent, the Vice-Chair, shall preside at all meetings of the Board. The Chair will call the meeting to order at the hour appointed and shall preserve order and decorum and decide upon all questions of order. The Chair shall cause the names of all members present and absent to be recorded.
- 6.3. In the event of the position of Chair or Vice-Chair becoming permanently vacant, a new Chair or Vice-Chair shall be elected at the next Regular Board meeting in the same manner as before provided. (See By-Law 3)
- 6.4. In case of the absence of both the Chair and Vice-Chair for ten minutes after the hour of the commencement of any meeting, as soon as a quorum shall be present, the Board under the direction of the Director/Secretary, shall choose a temporary Chair.
- 6.5. The temporary Chair shall preside only until the Chair or Vice-Chair arrives and the immediate business at hand is completed.
- 6.6. The Chair shall declare the result of each vote.
- 6.7. ~~The Chair shall be an ex-officio member of all Board committees with the exception of the audit committee. The Chair has the same voting rights as other committee members, is not counted in calculating the number necessary for a quorum, but does count at a committee meeting to provide that quorum.~~

The Chair shall be ex-officio of all Board committees. An ex-officio member is not a regular member but has the same rights and privileges as any other members of the committee, except those committees where membership is established by legislation, regulation or collective agreement.
- 6.8. The Chair shall not take part in any discussion regarding a motion unless they first vacate the Chair and appoint the Vice-Chair (or alternate) to preside until the motion is decided. Once the motion has been decided, the Chair shall assume the chair and proceed with the subsequent business of the Board.
- 6.9. The Chair shall vote with other members of the Board.
- 6.10. The Chair shall sign all minutes approved by the Board.
- 6.11. The Chair shall decide when a question is to be put to a vote.

Committee Information

NAME OF COMMITTEE: **Governance Policy & By-Law Review Committee**
(Ad Hoc)

MEMBERSHIP:

All Trustees and Director of Education

MANDATE OF THE COMMITTEE:

~~The By-Law Review Committee shall revise the current By-Laws to align with current legislation and to ensure procedures and practice align with current best practice in governance within the Ontario K12 Education sector.~~

The Governance Policy & By-Law Review Committee shall regularly review and revise Governance Policies and By-Laws to maintain relevant, efficient and effective implementation and to ensure policies comply with the Education Act, Regulations, and other relevant legislation. This committee will function as a subcommittee under the Strategic Planning Committee, reporting directly to it.

WHEN COMMITTEE MEETS:

At the call of the Chair. ~~Estimated~~ Minimum number of meetings - ~~three (3)~~ Four (4)

REPORT TO THE ~~BOARD~~ STRATEGIC PLANNING COMMITTEE BY THE CHAIR OF THE COMMITTEE OR DESIGNATE

~~Upon completion of the review the By-Laws will procedure utilizing the approved Board practice for amending By-Laws.~~

As needed.