

# Elementary Registration Form

**SCHOOL NAME:** \_\_\_\_\_ **PRINCIPAL:** \_\_\_\_\_

**STUDENT INFORMATION**

 Legal Last Name \_\_\_\_\_ Legal First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Preferred Name \_\_\_\_\_  M  F  
 Gender

Birthdate(mmm/dd/yyyy): \_\_\_\_\_ Province of Birth: \_\_\_\_\_

 First Language Spoken:  English  French  Ojibwe  Other: \_\_\_\_\_

**OFFICE USE ONLY: Age Verification:**  Birth Certificate  Passport  Other: \_\_\_\_\_

 \*Please record method of verification **ONLY**; do not copy or retain any records within the OSR

 For students born outside of Canada: Status in Canada:  Canadian Citizen  Permanent Resident  Other

Country of Origin: \_\_\_\_\_ Date of Entry into Canada: \_\_\_\_\_

**OFFICE USE ONLY:** Please refer to the REG-04 instructions for next steps when this section is completed.

**PROPERTY ADDRESS INFORMATION**

Street (House #, Building/Block, Street Name) \_\_\_\_\_ Apt. # / Suite \_\_\_\_\_ P.O. Box \_\_\_\_\_ R.R. \_\_\_\_\_

City / Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

 Home Phone Number: (\_\_\_\_\_) \_\_\_\_\_  Unlisted

**Mailing Address (only if different from property address)**

Street (House #, Building/Block, Street Name) \_\_\_\_\_ Apt. # / Suite \_\_\_\_\_ P.O. Box \_\_\_\_\_ R.R. \_\_\_\_\_

City / Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

**Alternate Pick Up Address** \_\_\_\_\_  
 House #, Street Name \_\_\_\_\_ City / Town \_\_\_\_\_ Phone Number \_\_\_\_\_

**Alternate Drop Off Address** \_\_\_\_\_  
 House #, Street Name \_\_\_\_\_ City / Town \_\_\_\_\_ Phone Number \_\_\_\_\_

**OFFICE USE ONLY: Residency Verification:**
 Utility bill  Property tax bill  Residential internet bill  House purchase/rental agreement  Other\* : \_\_\_\_\_

\*Documents NOT Acceptable: Credit card statement, Driver's licence, Health card, Cell phone bill, Car ownership/lease

 \*Please record method of verification **ONLY**; do not copy or retain any records within the OSR

**PARENT / GUARDIAN INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Address (if different than Student) \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Address (if different than Student) \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

**CHECK BOTH COLUMNS**

Student Lives With	Legal Custody Y/N**	
Both Parents		
Father		
Mother		
Grandparent(s)		
Foster Parent CAS		
Other*		

\* Specify:

\*\* A copy of written custody agreement or court order to be filed in the student's OSR.

**EMERGENCY CONTACTS (OTHER THAN Parent or Guardian)**

<b>Call First:</b> _____	Can Pick Up Student? <input type="checkbox"/>	<b>Call Second:</b> _____	Can Pick Up Student? <input type="checkbox"/>
Relationship _____		Relationship _____	
Last Name _____		Last Name _____	
First Name _____		First Name _____	
Address _____		Address _____	
Home Phone ( ) _____		Home Phone ( ) _____	
Business Phone ( ) _____ Ext.: _____		Business Phone ( ) _____ Ext.: _____	
Cell Phone ( ) _____		Cell Phone ( ) _____	

**MEDICAL / HEALTH CONDITION** (Do **NOT** record Health Card Number)

Doctor Name \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_

Allergies and Health Conditions:  
 \_\_\_\_\_ Life Threatening  \_\_\_\_\_ Life Threatening

I, the Parent/Guardian, give my permission to the school to transport my child to a medical facility in case of emergency.  Y  N

**EDUCATION**

**Grade:** \_\_\_\_\_ **Previously attended a school in RDSB?**  Yes  No

**Program(s):**  Regular English Program  French Immersion

**Previous School Name:** \_\_\_\_\_ **City/Town:** \_\_\_\_\_ **Province:** \_\_\_\_\_

**Previous School Board Name:** \_\_\_\_\_

**FIRST NATION, MÉTIS AND INUIT VOLUNTARY SELF-IDENTIFICATION**

Parents/Guardians have the opportunity to self-identify their child(ren) as First Nation, Métis or Inuit. This information will be used to improve the educational outcomes and promote equal opportunity for First Nation, Métis and Inuit students of the Rainbow District School Board. **I am...**

First Nations (off-reserve)  First Nations (on reserve)  Métis  Inuit First Nation: \_\_\_\_\_

**DISTRIBUTION LIST**

YES. I would like to be included on the distribution list to receive information from and about my child's school and education, including newsletters, school and Board updates, announcements, event invitations, and other electronic messages which may contain advertising or promotions regarding school fundraisers, field trips, the sale of yearbooks, student pictures, uniforms, books, prom or dance tickets, or other events or activities associated with the school or the community.

**NOTICE OF COLLECTION OF PERSONAL INFORMATION**

In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, personal information on this form, and any other correspondence relating to your child's involvement in our programs, is being collected by Rainbow District School Board under the authority of the Education Act (R.S.O. 1990 c.E.2), Sections 58.5, 265 and 266 as amended. The information will be used in accordance with the Education Act and the regulations and guidelines issued by the Minister of Education governing the establishment, maintenance, use, retention, transfer and disposal of pupil records or for a consistent purpose such as the allocation of staff and resources. Employees will have access to this information to carry out their job duties. The information will also be used for matters related to health and safety or discipline. The Board is required to disclose personal information in compelling circumstances, for law enforcement purposes, or in accordance with any other Act that permits disclosure. This information will automatically be shared among schools within the jurisdiction of Rainbow District School Board for registration purposes. It will also be shared with the Sudbury Student Services Consortium and school bus operators for the purpose of providing student transportation. Questions regarding this collection should be directed to the School Principal.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY:** Pupil Number \_\_\_\_\_ OEN \_\_\_\_\_

Pupil of the Board?  Yes  No **If No - Tuition Paid By:**  Native Education Authority  VISA International Student

Has this student ever been identified through an IPRC process?  Yes  No

Age & Residency Documentation verified by \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal attestation: A copy of written custody agreement or court order is obtained and filed in the OSR.  Yes  N/A